



## City of Sanger Local Business Grant Program

Grant Amount	Who's Eligible:	Eligible Uses:	Qualifying Locations:
\$5,000	Local Businesses with up to 20 Employees	Working Capital (business operating expenses)	City of Sanger City Limit

**Application Period:** April 22, 2022 to May 18, 2022

### Program Description:

On February 17, 2022, the Sanger City Council approved Round Four of the City of Sanger Local Business Grant Program. Funds approved under this program total \$275,000 and will be awarded to local businesses with 20 or less employees in the amount of \$5,000. Eligible uses for these funds include business mortgage, business lease or rental payments, utility expenses, operating expenses, payroll, additions or construction related to Covid-19 requirements and other business-related expenses.

### Grant Program Guidelines:

1. Applicants shall be a for-profit business physically located and operating in the City of Sanger with a demonstrated economic need and have been negatively impacted by COVID-19.
2. Grants must be limited to (1) grant per business entity.
3. Business must have 20 employees or less. Self-employed business owners are eligible. Chain restaurants are not eligible.
4. Business applicant must confirm if the business has been approved for or has received funding such as Paycheck Protection Program, Small Business Grant or CARES Act Funding (State or Federal).
5. No application will be accepted from businesses with active Covid-19 violations/citations.
6. Business must be a full-time primary business to be considered for a grant award.
7. Applicant must demonstrate that the business has been in operation in the City of Sanger. A copy of a current business License reflecting a date prior to February 2022 is required. All applicants must be current with their business license and/or will need to renew their license if awarded.
8. Applicant is required to submit an IRS W-9 Form. The form can be downloaded at this address <https://www.irs.gov/pub/irs-pdf/fw9.pdf>.
9. Applications will be accepted starting on April 22, 2022. The Deadline for application submittal is no later than 5:00 p.m. on Monday, May 18, 2022. **All application questions must be answered to qualify for funding.**
10. Any applications that fail to submit the required information or that do not qualify will be removed from consideration. If the number of applications exceed the number of awards available, the City will select applications via a lottery system. Selection of those awards will be made public where possible.

**PHOTOGRAPH SUBMITTALS OF THE APPLICATION WILL NOT BE ACCEPTED**

**1. APPLICANT INFORMATION – Must answer all questions to qualify for funding**

<b>Business Legal Name:</b>		Employer/Tax ID #:	
Business Structure: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> LLC			
Business Address:		City:	Zip:
Mailing Address (if different):		City:	Zip:
Phone/Cell:		Business Email:	
<b>REFERRAL SOURCE:</b>			
<input type="checkbox"/> Social Media <input type="checkbox"/> Word of Mouth <input type="checkbox"/> Website <input type="checkbox"/> Other			
2021 Annual Gross Sales:		# of Employees: FT _____ PT _____	
Year Business Established in City of Sanger:		Industry Type:	
Established prior to February 2022: Yes <input type="checkbox"/> No <input type="checkbox"/>		For Profit Business: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Is This Your Primary Occupation: Yes <input type="checkbox"/> No <input type="checkbox"/>		How Many Hours a Week did you Work in 2021:	
If No, Please List Other Jobs Here:			
<b>PRIMARY OWNERSHIP INFORMATION:</b>			
Owner Name:		SSN/ITIN:	DOB:
Title:		% Ownership	Email:
Home Address:		City:	Zip:
<b>SECONDARY OWNERSHIP INFORMATION:</b>			
Owner Name:		SSN/ITIN:	DOB:
Title:		% Ownership	Email:
Home Address:		City:	Zip:
<b>SECONDARY OWNERSHIP INFORMATION:</b>			
Owner Name:		SSN/ITIN:	DOB:
Title:		% Ownership	Email:
Home Address:		City:	Zip:

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**2. BUSINESS INFORMATION** – All questions below must be answered to qualify for funding.

A. Have you been approved for a Small Business Grant, Cares Act Funding (Federal or State) or a Paycheck Protection Program Loan?

B. Does the business have any unpaid local, state, federal tax liens or judgements?

C. Has business owner(s) filed for bankruptcy in the last 3 years or have an active violation?

**3. USE OF FUNDS:** Working Capital: (rent, payroll, utilities or other fixed operating expenses)

D. Please explain how the grant funds will be used for your business if awarded?

**4. ADDITIONAL QUESTIONS**

E. Has your business been negatively impacted (closed completely) as a result of the COVID-19 public health emergency?

F. Has your business been partially closed as a result of the COVID-19 public health emergency?

G. Has your business closed voluntarily to promote social distancing measures as a result of the COVID-19 public health emergency?

H. Has your business been compliant with all State and Local Executive orders?

I. Have you received citations or fines as a result of a violation with Covid-19 Executive Orders?

J. Have you been operating for more than two years? Please provide date of opening.

**5. REQUIRED DOCUMENTS**

- Completed Application - All questions must be answered to qualify for funding
- Business License reflecting a date prior to February 2022
- Completed W-9 Form – for City’s tax reporting downloadable at <https://www.irs.gov/pub/irs-pdf/fw9.pdf>.

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**6. CERTIFICATION**

To the best of my knowledge and belief, I certify: The information in this application is correct and complete.

Applicant's Name: (print)	Title:
Signature:	Date:

**Submittal Directions:**

Submit completed, application by May 18, 2022, by email to [dbrletic@ci.sanger.ca.us](mailto:dbrletic@ci.sanger.ca.us). All submittals must be in PDF format - No photos will be accepted. Applications may also be dropped off at the City of Sanger Building Department 1700, 7<sup>th</sup> Street, Sanger, CA, 93657.

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