



AVAILABLE FOR REVIEW 72 HOURS
PRIOR TO THE CITY COUNCIL MEETING
AT THE SANGER LIBRARY, CITY CLERK'S
OFFICE AND THE SANGER CITY HALL
LOBBY.

AGENDA

SANGER CITY COUNCIL
SPECIAL MEETING
COUNCIL CHAMBERS
January 7, 2009

6:00 P.M. SPECIAL MEETING

A. OPENING CEREMONIES

Flag Salute
Roll Call

B. CONSENT CALENDAR

(MATTERS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED TO BE ROUTINE AND WILL BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COUNCIL OR PUBLIC WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT CALENDAR AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COUNCIL CONCERNING THE ITEM BEFORE ACTION IS TAKEN.) Note: Prior to action by the Council on any item on this agenda, the public may comment on that item.

1. SUBJECT: Agreement with Bryant L. Jolley, CPA for Audit of 2008-09 Fiscal Year Budget

RECOMMENDATION: That the City Council approve the agreement with Bryant L. Jolley, CPA for an audit of the 2008-09 Fiscal Year Budget; and authorize the Mayor to sign agreement.

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SANGER REDEVELOPMENT AGENCY
SPECIAL MEETING AGENDA

1. ROLL CALL

2. PUBLIC FORUM

(THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE REDEVELOPMENT AGENCY ON ANY MATTER NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE AGENCY. SPEAKERS MUST IDENTIFY THEMSELVES. SPEAKERS SHOULD LIMIT THEIR COMMENTS TO FIVE (5) MINUTES.)

3. CLOSED SESSION

- a. Pursuant to Government Code Section 54956.9 (a)
Conference with Legal Counsel - Existing Litigation
Sanger Redevelopment Agency v. Avalon Communities,
Fresno County Superior Court Case No. 07 CECG 03226

4. ADJOURNMENT

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C. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact Barbara Mergan, City Clerk at 559/876-6300 Ext 1350. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.



For the Meeting of: January 7, 2008

Agenda Item No. B-1

CITY OF SANGER

To: Jim Drinkhouse, City Manager
From: Carlos Sanchez, Administrative Services Director
Subject: Agreement with Bryant L. Jolley, CPA for Audit of 2008-09 Fiscal Year Budget

Recommendation

That the City Council approve the agreement with Bryant L. Jolley, CPA for an audit of the 2008-09 Fiscal Year Budget and authorize the Mayor to sign agreement.

Background

At the City Council's meeting of December 18, 2007, Mayor Villarreal requested that the City Council have a special 2008-2009 fiscal year budget audit performed by an independent auditor. The consensus was to bring an agreement for such services to the next City Council meeting. The attached engagement letter has been submitted by Bryant L. Jolley, Certified Public Accountant, for this special audit with an overall fee not to exceed \$3000. Mayor Villarreal interviewed Bryant Jolley and one other independent auditor, Fausto Hinojosa of Price, Page & Company. Mr Hinojosa decided not to submit a proposal.

Mr Jolley performs annual audits for a number of local cities, for example the City of Kerman, City of Fowler, City of Parlier and the City of Orange Cove.

Fiscal Impact

It will not be necessary to appropriate additional funds. The Finance Department's budget will be charged and if necessary a budget adjustment will be recommended at the next mid year budget review.

Prepared by: [Signature] Approved by: _____

REVIEW: City Manager _____

Finance [Signature]

City Attorney: _____

TYPE OF ITEM:

- Info/Consent
- ____ Department Report
- ____ Redevelopment Agency
- ____ Public Hearing
- ____ Matter Initiated by a Council Member
- ____ Other

COUNCIL ACTION:

- APPROVED
- DENIED
- NO ACTION
- ____ Staff Recommendation(s)
- ____ Resolution No(s).
- ____ Ordinance No(s).
- ____ Continued to: _____
- ____ Revised as follows: _____

FILE NAME: _____

FILE NO: _____

BRYANT L. JOLLEY

CERTIFIED PUBLIC ACCOUNTANT

BRYANT L. JOLLEY C.P.A.

DARRYL SMITH C.P.A.

December 20, 2008

Jim Drinkhouse
Carlos Sanchez
City of Sanger
Sanger, CA

Gentlemen:

It is my pleasure to submit the following proposal to the City of Sanger in respect to requested services relating to the City's 2008-09 budget.

I will review the City's adopted budget for general reasonableness in relation to recent operating results. Additionally, I will take into account certain economic factors that may have a direct effect on current operations and the probability of negative budget variances. Upon the conclusion of my work, I will prepare a report to the City Council outlining my conclusions. I will also be available to any committee appointed by the Council and would be happy to attend any Council meetings if required.

It must be understood that budgets are estimates of future operating results and are subject to a wide range of assumptions and future economic events. As such, my report will be for general information and should not be relied upon for any definitive purpose. I would anticipate my report would be submitted within two weeks of notification to proceed with the project.

I will bill the City at an hourly rate of \$180 for my time, \$140 for any other professional staff and \$60 for clerical. I do not expect the overall fee to exceed \$3,000 and would promptly notify you should circumstances necessitate a change in this estimate. This estimate is based on the anticipated cooperation of staff and the timely presentation of all requested information.

I look forward to being of service to the City. If you are in agreement with the terms of this agreement, please sign one copy and return to me.

Sincerely,

We are in agreement with the terms outlined.


Bryant L. Jolley

City of Sanger