



**CITY OF SANGER**  
**TREE & LANDSCAPE COMMISSION**  
**NOVEMBER 1, 2010**

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**AGENDA**

6:00 PM Regular Meeting  
City Hall Council Chambers

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **FLAG SALUTE** - Chairperson Cantu
- D. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**
- E. **CEREMONIAL MATTERS**  
1. None
- F. **PUBLIC PARTICIPATION**  
*This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda and within the area of responsibility of the Commission. It is the policy of the Commission not to answer any questions impromptu and complaints should be referred to the Public Works Department. Speakers should limit their comments to five minutes*
- G. **MINUTES APPROVAL, ADDITIONS AND/OR DELETIONS**  
1. **SUBJECT:** Minutes for September 13, 2010 (October 4, 2010 meeting cancelled due to no quorum).  
**RECOMMENDATION:** Approve minutes.
- H. **OFFICER REPORTS**  
1. **SUBJECT:** Chairperson's Report  
**RECOMMENDATION:** Chairperson to report on any Commission related activity.
- I. **COMMITTEE REPORTS**  
None
- J. **OLD BUSINESS**  
None
- K. **NEW BUSINESS**  
1. **SUBJECT:** Tour of Downtown to Review Landscaping  
**RECOMMENDATION:** Informational Only. (Approximately ½ hour tour walking from City Hall to the Downtown area to review and discuss the future Downtown Landscaping Plan. See Agenda Item K-2).

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David Pinuelas, Commissioner  
Sharri Carter, Commissioner

Raul Cantu, Chairperson

Madlyn Esquer, Vice Chairperson  
Gail Sergent, Commissioner

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John White  
Interim City Manager

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John Mulligan  
Secretary/Deputy Public Works Director

2. SUBJECT: Discussion and Approval of a Downtown Landscaping Plan  
RECOMMENDATION: Commission continues discussion and supply input to finalize and approve a Downtown Landscaping Plan.

**L. COMMISSIONER COMMUNICATIONS**

**M. ANNOUNCEMENTS**

1. The next meeting is scheduled for December 6, 2010 at 6 p.m.

**N. ADJOURNMENT**



CITY OF SANGER  
TREE & LANDSCAPE COMMISSION  
SEPTEMBER 13, 2010

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CITY OF SANGER  
MINUTES OF THE TREE & LANDSCAPE COMMISSION  
*For Meeting Held on September 13, 2010 Meeting  
The October 4, 2010 Meeting was Cancelled*

The regular meeting was held in the Sanger City Hall Chamber at 6:00 p.m.

- A. CALL TO ORDER:** Commissioner Cantu called the meeting to order at 6:01 p.m.
- B. ROLL CALL:** These Commissioners were present; Cantu, Esquer, Pinuelas, Carter, Sergeant.  
These Commissioners were absent; None
- Staff present included John Mulligan, Secretary/Deputy Public Works Director.
- C. FLAG SALUTE:** Commissioner Cantu led the flag salute.
- D. AGENDA APPROVAL:**
1. Agenda for meeting of September 13, 2010.  
Motion to approve: Sergeant  
2<sup>nd</sup>: Pinuelas  
Vote: 5 - 0 (approve)
- E. CEREMONIAL MATTERS:** 1. None.
- F. PUBLIC PARTICIPATION:** 1. None.
- G. MINUTES:**
1. Minutes for meeting held on August 13, 2010.  
Motion to approve: Sergeant  
2<sup>nd</sup>: Carter  
Vote: 5-0 (approve)
- H. OFFICER REPORT:**
1. Chairperson's Report:  
None
- I. COMMITTEE REPORTS:**
1. None.

**J. OLD BUSINESS:**

1. Discussion and Approval of a Downtown Landscaping Plan:  
Mulligan: Provided an overview of the prior meeting discussions regarding the future Downtown Landscaping Plan which included a request to have the commissioners walk the downtown area and bring back notes. Requested Commission to provide feedback.

Carter: Discussed the state of current shrubs and the need to remove all of them. Liked the idea of the adopt a planter in the downtown area. More concrete in parking areas using stamped concrete where applicable. Merchant maintained planters would be nice. Trees need trimming and the benches are in good shape.

Cantu: Stated that red decorative stamped concrete should be used in new concrete applications downtown as used in other places in town. Some planters are hazardous.

Esquer: Said it would be nice to trim trees. Large bushes in parking areas need to be removed. Inquired about adoption of planters and the need to keep four corners equal in look. Would like large planters at four corners to look uniform. Possible sponsored hanging baskets.

Karen Steinhauer: Provided public comment.

Sergent: Provided a detail overview of each area identified in the aerial provided at previous meeting. Discussed specific applications to each identified site. Identified specific adopt a planter sites.

Pinuelas: Clarified that City staff will be a major resource in the Downtown Plan.

**K. NEW BUSINESS:**

1. None.

**L. COMMISSIONER COMMENTS:**

1. Carter: None.

2. Sergent: None.

3. Pinuelas: Commented on a tree that needs to be trimmed.

4. Esquer: None.

5. Cantu: Commented on 9<sup>th</sup> and Bethel.

**M. ANNOUNCEMENTS:**

Announced the next meeting as September 13, 2010 at 6 p.m.

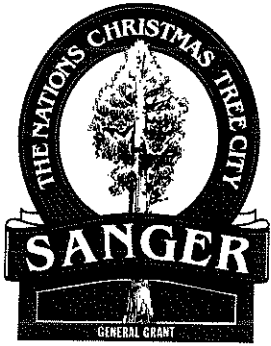
**N. ADJOURNMENT:**

The meeting adjourned at 7:17 p.m.

Motion to adjourn: Carter

2nd: Sergent

Vote: 5-0 (to adjourn)



# AGENDA ITEM K-1

For the Meeting of: November 1, 2010

Agenda Item No. \_\_\_\_\_

## CITY OF SANGER

**TO:** Tree and Landscape Commission

**FROM:** John F. Mulligan, Deputy Public Works Director

**SUBJECT:** TOUR OF DOWNTOWN TO REVIEW LANDSCAPING

### RECOMMENDATION

Informational Only.

### BACKGROUND

The Tree and Landscape Commission will be taking an approximately 1/2 hour walking tour from City Hall to the Downtown area of Sanger to review and discuss the existing landscaping and the proposed Downtown Landscaping Plan. The Commission will meet as scheduled at City Hall then walk to the downtown area. After returning to City Hall, the Commission will proceed to the next agenda item.

The Tree and Landscape Commission serves as the Downtown Beautification Committee and therefore has been asked to create a comprehensive landscaping plan for the downtown area. The Plan is to be funded using \$7,500 that provided by a PG&E Grant.

### FISCAL IMPACT:

Informational only, no fiscal impact.

Prepared by: John F. Mulligan Approved by: \_\_\_\_\_

REVIEW: City Manager: \_\_\_\_\_ Finance: \_\_\_\_\_ City Attorney: \_\_\_\_\_

#### TYPE OF ITEM:

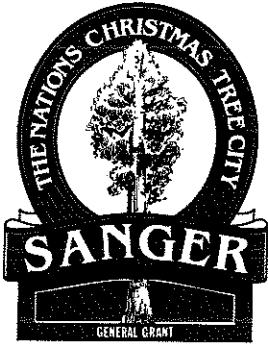
- \_\_\_\_\_ Info/Consent
- \_\_\_\_\_ Department Report
- \_\_\_\_\_ Redevelopment Agency
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Matter Initiated by a Council Member
- \_\_\_\_\_ Other

#### COUNCIL ACTION:

- APPROVED
- DENIED
- NO ACTION
- \_\_\_\_\_ Staff Recommendation(s)
- \_\_\_\_\_ Resolution No(s).
- \_\_\_\_\_ Ordinance No(s).
- \_\_\_\_\_ Continued to: \_\_\_\_\_
- \_\_\_\_\_ Revised as follows:

FILE NAME: \_\_\_\_\_

FILE NO: \_\_\_\_\_



**AGENDA ITEM K-2**

For the Meeting of: November 1, 2010

Agenda Item No. \_\_\_\_\_

**CITY OF SANGER**

**TO:** Tree and Landscape Commission

**FROM:** John F. Mulligan, Deputy Public Works Director

**SUBJECT: DISCUSSION AND APPROVAL OF A DOWNTOWN LANDSCAPING PLAN**

**RECOMMENDATION**

That the Tree and Landscape Commission:

1. Discuss the landscaping of the downtown area to create a Downtown Landscaping Plan that will be funded utilizing PG&E Grant funds.
2. Approve a Downtown Landscaping Plan.

**BACKGROUND**

The City of Sanger received a grant from PG&E in the amount of \$7,500 to help refurbish the downtown area in order to boost tourism and other commerce. The grant was specifically granted to address the fixing of deteriorated irrigation systems, filling weed infested outcroppings with concrete, planting trees, shrubbery, and/or perennials.

Prepared by: John F. Mulligan Approved by: \_\_\_\_\_

REVIEW: City Manager: \_\_\_\_\_ Finance: \_\_\_\_\_ City Attorney: \_\_\_\_\_

**TYPE OF ITEM:**

- \_\_\_\_\_ Info/Consent
- \_\_\_\_\_ Department Report
- \_\_\_\_\_ Redevelopment Agency
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Matter Initiated by a Council Member
- \_\_\_\_\_ Other

**COUNCIL ACTION:**

- APPROVED
- DENIED
- NO ACTION
- \_\_\_\_\_ Staff Recommendation(s)
- \_\_\_\_\_ Resolution No(s).
- \_\_\_\_\_ Ordinance No(s).
- \_\_\_\_\_ Continued to: \_\_\_\_\_
- \_\_\_\_\_ Revised as follows:

**FILE NAME:** \_\_\_\_\_

**FILE NO:** \_\_\_\_\_

The Tree and Landscape Commission serves as the Downtown Beautification Committee and therefore has been asked to create a comprehensive landscaping plan for the downtown area. The Plan is to be funded using \$7,500 that provided by a PG&E Grant that was written for the City by Nettie Inouye of the Sanger Chamber of Commerce.

**FISCAL IMPACT:**

The funding for the Downtown Landscape Plan is \$7,500 from a PG&E Grant that Sanger received. Some of the labor and materials will come from the City as general maintenance. A contractor will be used for some of the landscaping as funds permit.