



CITY OF SANGER
TREE & LANDSCAPE COMMISSION
OCTOBER 4, 2010

AGENDA

6:00 PM Regular Meeting
City Hall Council Chambers

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. FLAG SALUTE - Chairperson Cantu**
- D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**
- E. CEREMONIAL MATTERS**
1. None
- F. PUBLIC PARTICIPATION**
This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda and within the area of responsibility of the Commission. It is the policy of the Commission not to answer any questions impromptu and complaints should be referred to the Public Works Department. Speakers should limit their comments to five minutes
- G. MINUTES APPROVAL, ADDITIONS AND/OR DELETIONS**
1. SUBJECT: Minutes for September 13, 2010
RECOMMENDATION: Approve minutes.
- H. OFFICER REPORTS**
1. SUBJECT: Chairperson's Report
RECOMMENDATION: Chairperson to report on any Commission related activity.
- I. COMMITTEE REPORTS**
None
- J. OLD BUSINESS**
None
- K. NEW BUSINESS**
1. SUBJECT: Tour of Downtown to Review Landscaping
RECOMMENDATION: Informational Only. (Approximately ½ hour tour walking from City Hall to the Downtown area to review and discuss the future Downtown Landscaping Plan. See Agenda Item K-2).

David Pinuelas, Commissioner
Sharri Carter, Commissioner

Raul Cantu, Chairperson

Madlyn Esquer, Vice Chairperson
Gail Sergent, Commissioner

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John White
Interim City Manager

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John Mulligan
Secretary/Deputy Public Works Director

2. SUBJECT: Discussion and Approval of a Downtown Landscaping Plan
RECOMMENDATION: Commission continues discussion and supply input to finalize and approve a Downtown Landscaping Plan.

L. COMMISSIONER COMMUNICATIONS

M. ANNOUNCEMENTS

1. The next meeting is scheduled for November 1, 2010 at 6 p.m.

N. ADJOURNMENT



CITY OF SANGER
TREE & LANDSCAPE COMMISSION
SEPTEMBER 13, 2010

CITY OF SANGER
MINUTES OF THE TREE & LANDSCAPE COMMISSION
For Meeting Held on September 13, 2010 Meeting

The regular meeting was held in the Sanger City Hall Chamber at 6:00 p.m.

- A. CALL TO ORDER:** Commissioner Cantu called the meeting to order at 6:01 p.m.
- B. ROLL CALL:** These Commissioners were present; Cantu, Esquer, Pinuelas, Carter, Sergeant.
These Commissioners were absent; None
- Staff present included John Mulligan, Secretary/Deputy Public Works Director.
- C. FLAG SALUTE:** Commissioner Cantu led the flag salute.
- D. AGENDA APPROVAL:** 1. Agenda for meeting of September 13, 2010 .
Motion to approve: Sergeant
2nd: Pinuelas
Vote: 5 - 0 (approve)
- E. CEREMONIAL MATTERS:** 1. None.
- F. PUBLIC PARTICIPATION:** 1. None.
- G. MINUTES:** 1. Minutes for meeting held on August 13, 2010.
Motion to approve: Sergeant
2nd: Carter
Vote: 5-0 (approve)
- H. OFFICER REPORT:** 1. Chairperson's Report:
None
- I. COMMITTEE REPORTS:** 1. None.

J. OLD BUSINESS:

1. Discussion and Approval of a Downtown Landscaping Plan:
Mulligan: Provided an overview of the prior meeting discussions regarding the future Downtown Landscaping Plan which included a request to have the commissioners walk the downtown area and bring back notes. Requested Commission to provide feedback.

Carter: Discussed the state of current shrubs and the need to remove all of them. Liked the idea of the adopt a planter in the downtown area. More concrete in parking areas using stamped concrete where applicable. Merchant maintained planters would be nice. Trees need trimming and the benches are in good shape.

Cantu: Stated that red decorative stamped concrete should be used in new concrete applications downtown as used in other places in town. Some planters are hazardous.

Esquer: Said it would be nice to trim trees. Large bushes in parking areas need to be removed. Inquired about adoption of planters and the need to keep four corners equal in look. Would like large planters at four corners to look uniform. Possible sponsored hanging baskets.

Karen Steinhauer: Provided public comment.

Sergent: Provided a detail overview of each area identified in the aerial provided at previous meeting. Discussed specific applications to each identified site. Identified specific adopt a planter sites.

Pinuelas: Clarified that City staff will be a major resource in the Downtown Plan.

K. NEW BUSINESS:

1. None.

L. COMMISSIONER COMMENTS:

1. Carter: None.
2. Sergent: None.
3. Pinuelas: Commented on a tree that needs to be trimmed.
4. Esquer: None.
5. Cantu: Commented on 9th and Bethel.

M. ANNOUNCEMENTS:

Announced the next meeting as September 13, 2010 at 6 p.m.

N. ADJOURNMENT:

The meeting adjourned at 7:17 p.m.

Motion to adjourn: Carter
 2nd: Sergent
 Vote: 5-0 (to adjourn)



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These Commissioners were absent; None

Staff present included John Mulligan, Secretary/Deputy Public Works Director.
- C. FLAG SALUTE:** Commissioner Cantu led the flag salute.
- D. AGENDA APPROVAL:** 1. Agenda for meeting of September 13, 2010 .
Motion to approve: Sergent
2nd: Pinuelas
Vote: 5 - 0 (approve)
- E. CEREMONIAL MATTERS:** 1. None.
- F. PUBLIC PARTICIPATION:** 1. None.
- G. MINUTES:** 1. Minutes for meeting held on August 13, 2010.
Motion to approve: Sergent
2nd: Carter
Vote: 5-0 (approve)
- H. OFFICER REPORT:** 1. Chairperson's Report:
None
- I. COMMITTEE REPORTS:** 1. None.

J. OLD BUSINESS:

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K. NEW BUSINESS:

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1. Carter: None.
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N. ADJOURNMENT:

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Motion to adjourn: Carter
2nd: Sergent
Vote: 5-0 (to adjourn)



AGENDA ITEM K-1

For the Meeting of: October 4, 2010

Agenda Item No. _____

CITY OF SANGER

TO: Tree and Landscape Commission
FROM: John F. Mulligan, Deputy Public Works Director
SUBJECT: TOUR OF DOWNTOWN TO REVIEW LANDSCAPING

RECOMMENDATION

Informational Only.

BACKGROUND

The Tree and Landscape Commission will be taking an approximately 1/2 hour walking tour from City Hall to the Downtown area of Sanger to review and discuss the existing landscaping and the proposed Downtown Landscaping Plan. The Commission will meet as scheduled at City Hall then walk to the area as the agenda directs. After returning to City Hall, the Commission will proceed to the next agenda item.

Prepared by: John F. Mulligan Approved by: _____

REVIEW: City Manager: _____ Finance: _____ City Attorney: _____

TYPE OF ITEM:

- _____ Info/Consent
- _____ Department Report
- _____ Redevelopment Agency
- _____ Public Hearing
- _____ Matter Initiated by a Council Member
- _____ Other

COUNCIL ACTION:

APPROVED DENIED NO ACTION

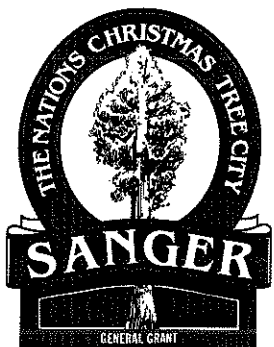
- _____ Staff Recommendation(s)
- _____ Resolution No(s).
- _____ Ordinance No(s).
- _____ Continued to: _____
- _____ Revised as follows:

FILE NAME: _____	FILE NO: _____
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The Tree and Landscape Commission serves as the Downtown Beautification Committee and therefore has been asked to create a comprehensive landscaping plan for the downtown area. The Plan is to be funded using \$7,500 that provided by a PG&E Grant.

FISCAL IMPACT:

Informational only, no fiscal impact.



AGENDA ITEM K-2

For the Meeting of: October 4, 2010

Agenda Item No. _____

CITY OF SANGER

TO: Tree and Landscape Commission

FROM: John F. Mulligan, Deputy Public Works Director

SUBJECT: DISCUSSION AND APPROVAL OF A DOWNTOWN LANDSCAPING PLAN

RECOMMENDATION

That the Tree and Landscape Commission:

1. Discuss the landscaping of the downtown area to create a Downtown Landscaping Plan that will be funded utilizing PG&E Grant funds.
2. Approve a Downtown Landscaping Plan.

BACKGROUND

The City of Sanger received a grant from PG&E in the amount of \$7,500 to help refurbish the downtown area in order to boost tourism and other commerce. The grant was specifically granted to address the fixing of deteriorated irrigation systems, filling weed infested outcroppings with concrete, planting trees, shrubbery, and/or perennials.

Prepared by: John F. Mulligan Approved by: _____

REVIEW: City Manager: _____ Finance: _____ City Attorney: _____

TYPE OF ITEM:

- _____ Info/Consent
- _____ Department Report
- _____ Redevelopment Agency
- _____ Public Hearing
- _____ Matter Initiated by a Council Member
- _____ Other

COUNCIL ACTION:

- APPROVED
- DENIED
- NO ACTION
- _____ Staff Recommendation(s)
- _____ Resolution No(s).
- _____ Ordinance No(s).
- _____ Continued to: _____
- _____ Revised as follows:

FILE NAME: _____	FILE NO: _____
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The Tree and Landscape Commission serves as the Downtown Beautification Committee and therefore has been asked to create a comprehensive landscaping plan for the downtown area. The Plan is to be funded using \$7,500 that provided by a PG&E Grant that was written for the City by Nettie Inouye of the Sanger Chamber of Commerce.

FISCAL IMPACT:

The funding for the Downtown Landscape Plan is \$7,500 from a PG&E Grant that Sanger received. Some of the labor and materials will come from the City as general maintenance. A contractor will be used for some of the landscaping as funds permit.