



CITY OF SANGER
TREE & LANDSCAPE COMMISSION
SEPTEMBER 13, 2010

AGENDA

6:00 PM *Special Meeting*
City Hall Council Chambers

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. FLAG SALUTE - Chairperson Cantu**
- D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**
- E. CEREMONIAL MATTERS**
1. None
- F. PUBLIC PARTICIPATION**
This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda and within the area of responsibility of the Commission. It is the policy of the Commission not to answer any questions impromptu and complaints should be referred to the Public Works Department. Speakers should limit their comments to five minutes
- G. MINUTES APPROVAL, ADDITIONS AND/OR DELETIONS**
1. SUBJECT: Minutes for August 2, 2010
RECOMMENDATION: Approve minutes.
- H. OFFICER REPORTS**
1. SUBJECT: Chairperson's Report
RECOMMENDATION: Chairperson to report on any Commission related activity.
- I. COMMITTEE REPORTS**
None
- J. OLD BUSINESS**
1. SUBJECT: Discussion and Approval of a Downtown Landscaping Plan
RECOMMENDATION: Commission continues discussion and supply input to finalize and approve a Downtown Landscaping Plan.
- K. NEW BUSINESS**
None

David Pinuelas, Commissioner
Sharri Carter, Commissioner

Raul Cantu, Chairperson

Madlyn Esquer, Vice Chairperson
Gail Sergent, Commissioner

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John White
Interim City Manager

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John Mulligan
Secretary/Deputy Public Works Director

L. *COMMISSIONER COMMUNICATIONS*

M. *ANNOUNCEMENTS*

1. The next meeting is scheduled for October 4, 2010 at 6 p.m.

N. *ADJOURNMENT*



CITY OF SANGER
TREE & LANDSCAPE COMMISSION
AUGUST 2, 2010

CITY OF SANGER
MINUTES OF THE TREE & LANDSCAPE COMMISSION
For Meeting Held on August 2, 2010 Meeting

The regular meeting was held in the Sanger City Hall Chamber at 6:00 p.m.

- A. CALL TO ORDER:** Commissioner Sergent called the meeting to order at 6:04 p.m.
- B. ROLL CALL:** These Commissioners were present; Pinuelas, Carter, Sergent, Esquer arrived at 6:10 p.m.
These Commissioners were absent; Cantu

Staff present included John Mulligan, Secretary/Deputy Public Works Director.
- C. FLAG SALUTE:** Commissioner Sergent led the flag salute.
- D. AGENDA APPROVAL:** 1. Agenda for meeting of August 2, 2010.
Motion to approve: Pinuelas
2nd: Carter
Vote: 3 - 0 (approve)
- E. CEREMONIAL MATTERS:** None.
- F. PUBLIC PARTICIPATION:** None.
- G. MINUTES:** 1. Minutes for meeting held on June 7, 2010.
Motion to approve: Pinuelas
2nd: Carter
Vote: 3-0 (approve)
- H. OFFICER REPORT:** 1. Chairperson's Report:
None
- I. COMMITTEE REPORTS:** 1. Sergent: Attended California Urban Forestry workshop in Clovis. Well attended event that discussed grants, the "Valley Green Print" for the Valley, they took a field trip to downtown Clovis to see new materials and plants. A guidebook was distributed to Commission members. The workshop was an informative program that should be focused on education and children as well.

J. OLD BUSINESS:

1. None

K. NEW BUSINESS:

1. Discuss the Adopt a Planter downtown:

Mulligan: April 2009 the Council approved the Adopt a Planter program. The program documents are posted on the website. Specific areas need to be identified downtown to start the program. It was suggested to utilize the four corners of 7th and N Streets. This program should be part of the plan submitted for the downtown area utilizing the PG&E grant and future beautification plans.

2. Discuss the PG&E Grant Expenditure:

Mulligan: The City has received a \$7,500 grant from PG&E to fix plants, irrigation, concrete, and possibly planters as well. Draft site plans were distributed showing specific trees, plants, and planters that could be included in the final beautification plan to spend the grant funds. Resolution 4051 was distributed showing the March 20, 2008 Downtown Beautification plan adopted by Council.

Carter: Who will the City be seeking to contract with to perform the work downtown?

Mulligan: The preference will be to use local landscapers to perform the work.

Esquer: Has anybody stepped up to adopt a planter? Will the contract take into consideration the work already performed by adoption? Will the adopted area set the standard for the rest of the downtown area?

Sergent: \$7,500 does not go too far. Some shrubs need to remain. Fill the areas shown on the plan as red circles with concrete, some are just dirt and some have street lights. Some of the trees just need to be cleaned up, both canopies and the base areas. Plant selections should be reviewed first.

K. Steinhauer: Some of the areas are actually dangerous, and there is concrete that has lifted and is a possible tripping hazard. Plants should be low maintenance, drought resistant and reviewed prior to installation. Commissioners should go into the field to visually see the areas and make a plan. Adopters should have some flexibility to install their plants.

Mulligan: Recommend that the trees get cleaned up, Public Works crew perform the concrete work, contractor to replace plants and irrigation.

Pinuelas: Should the City have designated handicapped parking downtown? What about the parking in front of Tops Bar, do the lines need to be moved? The shrubs are too tall and block the doors of parked cars.

Esquer: Each person should use the aerial site plan and work their way from the south east corner red circle (#1) to the south west red circle (#6) and then the north east corner (Tops #7) back west. Notes should be made to bring back to

the next meeting doing the same with the green and blue circles. This will help to refer to at the next meeting.

L. COMMISSIONER COMMENTS:

1. Carter: Westbound Jensen turning into Wal-Mart there are trees blocking traffic on Jensen. There are trees blocking stop signs on Church and Dalton and other areas as well.
2. Sergent: Inquired about the landscaping at the Skate Park. Talked about the designation requirements to become a Tree City. Wanted to know about the funding that is listed on the Tree City application and what is the status of the funds and the possible uses. Mulligan commented that the landscaping for the Skate Park is in design and the funding sources are being identified, both City and donations. The amounts listed on the application are budget amounts that include material and labor for City landscaping maintenance. There is a leaking faucet at Sam Gutierrez Park that needs repair. There is a telephone pole at 8th and P Street that is leaning towards a house.
3. Pinuelas: We should look more into making Sanger a Tree City and identify the areas that need more trees. Sanger should create a “green print” to plan for trees in Sanger, not just downtown, but the entire City.
4. Esquer: It would be nice to add planters on the west side of Academy Avenue in the area of 7th Street to block the hardscapes. Small trees to soften the area and makes it more visually appealing. Ed Cuadros has discussed smart watering equipment that may be expensive but can we look into getting grants to cover the cost. Mulligan commented that the City currently utilizes a smart watering system for new developments that is controlled via computer programs that are accessible from City Hall. The controllers are designed to conserve water and adjust for seasonality. She also commented on the George and Almond area about excessive water flowing in the area each morning, there must be something going on in the area

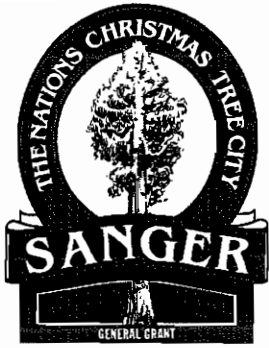
M. ANNOUNCEMENTS:

Announced the next meeting as September 13, 2010 at 6 p.m.

N. ADJOURNMENT:

The meeting adjourned at 7:27 p.m.

Motion to adjourn: Sergent
2nd: Carter
Vote: 4-0 (to adjourn)



For the Meeting of: September 13, 2010

Agenda Item No. J-1

CITY OF SANGER

TO: Tree and Landscape Commission

FROM: John F. Mulligan, Deputy Public Works Director

SUBJECT: DISCUSSION AND APPROVAL OF A DOWNTOWN LANDSCAPING PLAN

RECOMMENDATION

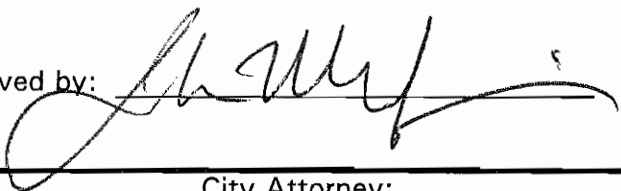
That the Tree and Landscape Commission:

1. Discuss the landscaping of the downtown area to create a Downtown Landscaping Plan that will be funded utilizing PG&E Grant funds.
2. Approve a Downtown Landscaping Plan.

BACKGROUND

The City of Sanger received a grant from PG&E in the amount of \$7,500 to help refurbish the downtown area in order to boost tourism and other commerce. The grant was specifically granted to address the fixing of deteriorated irrigation systems, filling weed infested outcroppings with concrete, planting trees, shrubbery, and/or perennials.

Prepared by: John F. Mulligan

Approved by: 

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

- ____ Info/Consent
- ____ Department Report
- ____ Redevelopment Agency
- ____ Public Hearing
- ____ Matter Initiated by a Council Member
- ____ Other

COUNCIL ACTION:

- APPROVED
- DENIED
- NO ACTION
- ____ Staff Recommendation(s)
- ____ Resolution No(s).
- ____ Ordinance No(s).
- ____ Continued to: _____
- ____ Revised as follows:

FILE NAME: _____

FILE NO: _____

The Tree and Landscape Commission serves as the Downtown Beautification Committee and therefore has been asked to create a comprehensive landscaping plan for the downtown area. The Plan is to be funded using \$7,500 that provided by a PG&E Grant that was written for the City by Nettie Inouye of the Sanger Chamber of Commerce.

FISCAL IMPACT:

The funding for the Downtown Landscape Plan is \$7,500 from a PG&E Grant that Sanger received. Some of the labor and materials will come from the City as general maintenance. A contractor will be used for some of the landscaping as funds permit.