

**CITY OF SANGER
PARKS AND RECREATION COMMISSION**

**Monday, May 9, 2011
5:45 pm, Sanger City Council Chambers**

**Parks
Make
Life
Better!**

**AGENDA
(Note the special time)**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

E. CEREMONIAL MATTERS

None

F. RESEARCH TRIP

The Sanger Parks and Recreation Commission and any guests interested will be taking a van to Faller Park in order to tour the overall property. Then the group will return the Sanger City Hall to continue the meeting.

G. PUBLIC PARTICIPATION

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda and within the area of responsibility of the Commission. It is the policy of the Commission not to answer any questions impromptu and complaints should be referred to the Director's Office. Speakers should limit their comments to five minutes.

H. CONSENT CALENDAR

Matters listed under the consent calendar are considered routine and will be approved by one motion and one vote. There will be no separate discussion of these items unless requested by a member of the audience or a Commissioner in which case the item will be removed from the consent calendar and considered separately.

1. SUBJECT: Minutes of the April 11, 2011 Parks and Recreation Commission Meeting.
RECOMMENDATION: Approve minutes.

I. DIVISION REPORT

1. SUBJECT: Faller Park Research Trip Discussion.
RECOMMENDATION: Information and Discussion.
2. SUBJECT: Brown Act presentation.
RECOMMENDATION: Information and Discussion.
3. SUBJECT: Kings River Conservancy – 65 Acre Park “Ribbon of Gems” grant project, continued.
RECOMMENDATION: Discussion and vote.
4. SUBJECT: Parks and Recreation Division Report.
RECOMMENDATION: Information and Discussion.

5. SUBJECT: Parks and Recreation "Priority List" continuation.
RECOMMENDATION: Discussion and vote.

J. INFORMATION INITIATED BY COMMISSIONERS

Chairperson Cuadros:

Vice Chair Reese:

Commissioner Filippi:

Commissioner Martinez:

Commissioner Pinuelas:

Commissioner Steinhauer:

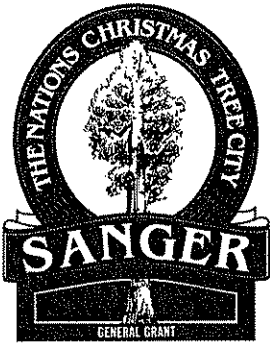
Commissioner Villarreal:

School District Representative Vasquez:

City Council Representative Nielson:

K. ADJOURNMENT

1. The next meeting is scheduled for 6:00pm (unless otherwise noted) on Monday, June 13, 2011.



AGENDA ITEM F

For the Meeting of: May 9, 2011

CITY OF SANGER

TO: Parks and Recreation Commission
FROM: Sean Fitzgerald, Recreation Specialist II
SUBJECT: Faller Park Research Trip

RECOMMENDATION

For information and discussion.

BACKGROUND

The Commission requested to visit the facility in order to take inventory of its condition, features, amenities, etc. This item facilitates the formal discussion following the visit.

FISCAL IMPACT:

No fiscal impact.

Prepared by: Sean Fitzgerald Approved by: _____

REVIEW: City Manager: _____ Finance: _____ City Attorney: _____

TYPE OF ITEM:

- _____ Info/Consent
- _____ Department Report
- _____ Redevelopment Agency
- _____ Public Hearing
- _____ Matter Initiated by a Council Member
- _____ Other

COUNCIL ACTION:

- APPROVED
- DENIED
- NO ACTION
- _____ Staff Recommendation(s)
- _____ Resolution No(s).
- _____ Ordinance No(s).
- _____ Continued to: _____
- _____ Revised as follows:

FILE NAME: _____

FILE NO: _____



AGENDA ITEM H-1
CITY OF SANGER
PARKS & RECREATION COMMISSION

Minutes of April 11, 2011

Parks
Make
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Better!™

For Regular Meeting Held on Monday, May 9, 2011

A. CALL TO ORDER:

Chair Cuadros called the meeting of the Commission to order at 5:02 pm.

B. THE PLEDGE OF ALLEGIANCE: Steinhauer

C. ROLL CALL:

Commissioners Present:	Cuadros, Reese, Martinez, Villarreal.
Commissioners Absent:	Filippi, Pinuelas, Steinhauer
Council Member:	Nielson - Present
SUSD Representative:	Vasquez - Present
Staff Present:	Sean Fitzgerald, John Mulligan

**D. AGENDA APPROVAL,
ADDITIONS &/OR DELETIONS:**

Cuadros requested that item I-9 be added for discussion regarding parks in Del Rey. Motion by Villarreal, seconded by Martinez; carries unanimously.

E. CEREMONIAL MATTERS: None.

F. RESEARCH TRIP: Staff, Commissioners, guests, etc visited 65 Acre Park. The group left at approximately 5:15pm and returned at approximately 7:45pm.

G. PUBLIC PARTICIPATION: Jim Baker: Chamber of Commerce, invited everyone to the upcoming Downtown Business Association meeting, which supports local business, provides discussion and feedback, etc.

H. CONSENT CALENDAR: Motioned by Pinuelas and seconded by Steinhauer to approve the minutes of the March 21, 2011 Parks and Recreation Commission Meeting. Carries unanimously.

I. DIVISION REPORTS:

1) SUBJECT: 65 Acre Park Discussion:

Steinhauer: Commented about problems in the Nature Study Area, commented about working with various groups and agencies to reclaim control the area, asked how to prevent others from damaging that area, concerned about others using/accessing the area and causing additional damage. Wants to encourage certain groups to attempt to restore the area; using a student from Fresno State as part of a class/school project.

Reese: Area appears to have been dormant from intended activities for a while so people have used it as they see fit which seems to have caused some issues. Asked for clarification to see if the Planning Commission should be involved in the planning process for development of the 65 Acre Park area.

City of Sanger
Parks and Recreation Commission
April 11, 2011
Page 2

Mulligan: Clarified some comments and answered some questions. Commented that property lines have recently been surveyed. Mr. Valdez has been told not to continue operating any business related to river access. "No trespassing" signs have been posted. Commented that the City needs to the centralized location for accessing the park, distributing keys, etc (due to the need for multiple people, agencies, etc to have access).

Vasquez: Concerned about some of the damage at the park area.

Martinez: The area has a lot of potential, it is a wonderful area, if done properly it could be really special.

Pinuelas: Wants the Commission to take more ownership of the area and actively pursue its intended usage. Wants more people to know about it, promote it, develop it, in order to give it some purpose, some intentional use so there are more clear lines of who can use it, when they can use it, how they can use it.

Cuadros: Concerned about issues in/around the bridge construction area. Commented that the Sanger Environmental Fund has agreed to pay up to \$500 for a gate to help secure the Nature Study Area. Asked about conditional use permits for others in the area. Asked for a policy to be developed regarding access to keys to the area. Asked for a representative from the County to be present at the next meeting to address questions regarding issues with the bridge construction.

Nielson: Commented that the City should start developing a Master Plan, at least start with the interests, intended uses, etc.

Steinhauer: Commented that the plan should start with the Nature Study area. Concerned about who has keys to the locks. Asked about conditional use permits for uses in/around the area. Believes that an individual is using parts of the area for financial gain. Asked about liability issues as well.

Karen Steinhauer: Commented that there is a need for a plan; the riparian area is precious and decisions made could last an eternity. Concerned that Mr. Valdez has caused damage to the property (i.e. cutting in to the area, clearing some areas, etc which has allowed the river to flood a portion of the Nature Study Area). Commented that the Commission should take their time.

Joshua Mitchell: Thanked the Commission for organizing the trip to see the area.

John Gray: Echoed comments by Karen Steinhauer that the Nature Study area should be preserved. They have applied for other grants for stewardship to areas along the river. Asked for clarification on the intended use for the park area (ie. School groups, public in general, etc).

Filippi: Concerned about Mr. Valdez and any prescriptive easement issues (open & notorious), time is of the essence in order to properly notify him.

2) SUBJECT: Kings River Conservancy – 65 Acre Park "Ribbon of Gems" grant project.

John Gray: Reviewed their organizations history & purpose. Their proposal would include improved road, paved parking lot, ADA trails, vault style restroom, information kiosk, endowment would cover O &M (operation & maintenance) through an endowment; asked for recommendation to move forward on the idea/concept of the project. \$175,000 federal grant through Fish & Wildlife, additional \$50,000. Potential completion date by summer of 2013 because the process will require more discussion at the Commission and Council level, City and County permits, operational statements, etc.

Filippi: Commented that he is wondering why this hasn't been moved forward already. There are some questions that remain but this would be the first step of many. Current river access/usage is illegal and relatively unsafe and this project would potentially solve many of those problems. Commented that not moving forward would be a disservice to the community.

Steinhauer: Clarified comments by Filippi. Commented that former staff failed to bring grant opportunities to the Commission. Commented that City should develop a Master Plan for the area.

Reese: Commented that we should develop a Master Plan. Asked for clarification for possible uses of the grant. Commented that this project would be the first step of that process. There are concerns but that overall this would be a positive project for the community and the area.

Karen Steinhauer: Concerned about the project.

City of Sanger
Parks and Recreation Commission
April 11, 2011
Page 3

Vasquez: Commented that there are still questions so encourages additional discussion.

Martinez: Concerned that delaying the process longer would kill the opportunity completely.

Pinuelas: Commented that this would be a step in the right direction. Motioned that KRC plan be approved as presented. Seconded by Filippi. Cuadros asked for additional discussion. Motion fails: ayes – Reese, Pinuelas, Filippi; naves – Cuadros, Steinhauer, Martinez (Villarreal absent).

Steinhauer: Motioned to continue discussion. Motion carries: ayes – Cuadros, Steinhauer, Martinez, Pinuelas; abstentions – Filippi, Reese.

3) SUBJECT: Parks and Recreation Department Report:

Fitzgerald: 1) Provided updates on the current and future Parks and Recreation activities (i.e. Girls Softball, Start Smart Baseball, Gymnastics, Arbor Day event on Friday, 4/29 at Cesar Chavez Park in conjunction with First Five, etc.). 2) Asked for feedback on July 4th Spectacular event (ie. Admission fee, handling vendors, etc) and announced that the local group, Chaparral, has been tentatively booked.

Vasquez: Asked about Junior Giants age groups, etc.

Cuadros: Asked for Senior Center activities be emailed to the group.

4. SUBJECT: July 4th Spectacular Event Discussion.

Fitzgerald: Discussed the possibility of collaborating with the Chamber of Commerce by utilizing their expertise in the area of food/novelty vendors, etc. Asked for recommendations regarding the date of the event, admission to the event, etc.

Steinhauer: Asked for free or low cost “live entertainment” for the event to keep expenses down.

Filippi: Preferred the event stay on the 4th, emphasized the need for the parking lot area to be cleaned after the event. Preferred to keep admission costs the same.

Reese: Commented about admission fee. Decide on the date of the event each year depending on circumstances.

Pinuelas: Commented about keeping the facility clean, likes the event on the 3rd, keep the price the same, commented that there are a lot of people outside event in the school parking lot.

Mulligan: Clarified some comments.

5) SUBJECT: Parks & Recreation “Priority List” discussion - continuation:

Cuadros: Asked that item be agendaized as an action item for next meeting.

6) SUBJECT: Parks & Recreation fee schedule and facility reservation review - continuation:

Filippi: Commented that it is a tough time to raise fees.

7) SUBJECT: Parks & Recreation Commission to consider a regular meeting date change:

Steinhauer: Motioned that the meeting be moved to the 2nd Monday of each month. Pinuelas: Seconded. Carries unanimously.

8. SUBJECT: Removal of picnic benches at Jenni Park.

Mulligan: Explained agenda item that there was a complaint about illicit activities in/around the picnic bench areas at Jenni Park and asked that they be removed.

Steinhauer: Commented that the benches should be removed because it could set a precedent that ultimately could lead to picnic benches being removed at parks throughout town. Believes this is a policing issue not a parks issue.

Filippi: Believes that there has been a lot of progress in that area and relations between the different users of that park has gotten better overall and not worse. There is a lot of history there.

Nielson: Commented that this would be overreacting to a single complaint.

Mulligan: Would actually like to see more picnic benches in the parks and not less. HEAL approach.

Filippi: Motioned to leave picnic benches in. Reese: seconded. Carries unanimously.

8. SUBJECT: Del Rey parks discussion.

Cuadros: Added this item; would like to if the City is fulfilling its responsibility for Del Rey.

Mulligan: There is a relationship between the City of Sanger and Del Rey but at the moment we have not been able to determine how or why that relationship came about. There is a contract with FMAAA to help with some Senior related services. Currently, the City of Sanger pays for part-time staff, materials, supplies, etc from the general fund for Del Rey. Considering budget issues, etc this seems like something that should be researched further.

Filippi: Commented that there is a Del Rey Community Services District that oversees the park, etc.

J. INFORMATION INITIATED BY COMMISSIONERS:

Chairperson Cuadros: Asked if Q&A could be separated in the agenda/minutes. Continuing work on Prop 84 grant opportunity (i.e. Faller Park). Requested that Commissioners visit each park as a group. Commented that the Sanger Environmental Fund has officially adopted Sam Gutierrez Park and has a clean up event on 4/15. SEF has agreed to pay up to \$500 for a gate at 65 Acre Park. Thanked PW staff for cleaning up SYC prior to the Open House.

Vice Chair Reese: Asked about possibility of dog park ("bark park").

Commissioner Filippi: Commented about portable soccer goals due to an incident at the School District recently.

Chairperson Martinez: None.

Chairperson Pinuelas: None.

Chairperson Steinhauer: Commented about a tremendous restoration project in New Port Beach area wetland (700+ acres). Thanked staff for great agenda packet; best in recent memory.

Chairperson Villarreal: None.

City Council Rep. Nielson: None.

SUSD Rep. Vasquez: None.

K. ADJOURNMENT: Meeting adjourned at 10:35pm.

NEXT MEETING: The next meeting is scheduled for Monday, June 13, 2011.



AGENDA ITEM I-1

For the Meeting of: May 9, 2011

CITY OF SANGER

TO: Parks and Recreation Commission
FROM: Sean Fitzgerald, Recreation Specialist II
SUBJECT: Faller Park Research Trip Discussion

RECOMMENDATION

For information and discussion.

BACKGROUND

The Commission requested to visit the facility in order to take inventory of its condition, features, amenities, etc. This item facilitates the formal discussion following the visit.

FISCAL IMPACT:

No fiscal impact.

Prepared by: Sean Fitzgerald Approved by: _____

REVIEW: City Manager: _____ Finance: _____ City Attorney: _____

TYPE OF ITEM:	COUNCIL ACTION:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	<input type="checkbox"/> NO ACTION
_____ Info/Consent				_____ Staff Recommendation(s)
_____ Department Report				_____ Resolution No(s).
_____ Redevelopment Agency				_____ Ordinance No(s).
_____ Public Hearing				_____ Continued to: _____
_____ Matter Initiated by a Council Member				_____ Revised as follows:
_____ Other				

FILE NAME: _____	FILE NO: _____
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AGENDA ITEM I-2

For the Meeting of: May 9, 2011

CITY OF SANGER

TO: Parks and Recreation Commission
FROM: Sean Fitzgerald, Recreation Specialist II
SUBJECT: Brown Act presentation

RECOMMENDATION

For information and discussion.

BACKGROUND

City staff will provide critical information regarding the Brown Act. City staff will also outline the roles, responsibilities, expectations, etc. of the Commission.

FISCAL IMPACT:

None.

Prepared by: Sean Fitzgerald Approved by: _____

REVIEW: City Manager: _____ Finance: _____ City Attorney: _____

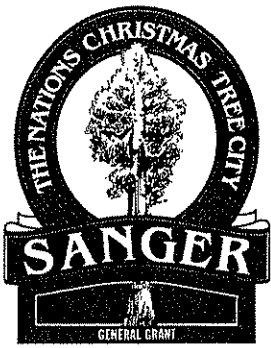
TYPE OF ITEM:

- _____ Info/Consent
- _____ Department Report
- _____ Redevelopment Agency
- _____ Public Hearing
- _____ Matter Initiated by a Council Member
- _____ Other

COUNCIL ACTION:

- APPROVED
- DENIED
- NO ACTION
- _____ Staff Recommendation(s)
- _____ Resolution No(s).
- _____ Ordinance No(s).
- _____ Continued to: _____
- _____ Revised as follows:

FILE NAME: _____	FILE NO: _____
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AGENDA ITEM I-3

For the Meeting of: May 9, 2011

Agenda Item No. _____

CITY OF SANGER

TO: Parks and Recreation Commission

FROM: Sean Fitzgerald, Recreation Specialist II

SUBJECT: Kings River Conservancy Presentation – “Ribbon of Gems” grant project, continued.

RECOMMENDATION

For information and discussion.

BACKGROUND

The Kings River Conservancy has approached the City with a proposed River Access Facility to be tentatively located on the north area of the 65 Acre Park property adjacent to the river. They propose to improve the access road, improve walking trails, build a paved parking lot, install picnic tables, and build an informational kiosk, a fishing station, and a pit toilette. The project will also include operation and maintenance of the area including the cleaning of the toilettes.

The group is asking for the Parks & Recreation Commission to formally approve the project concept in order to take the next step by presenting the idea to the City Council for more discussion.

FISCAL IMPACT:

None.

Prepared by: Sean Fitzgerald Approved by: _____

REVIEW: City Manager: _____ Finance: _____ City Attorney: _____

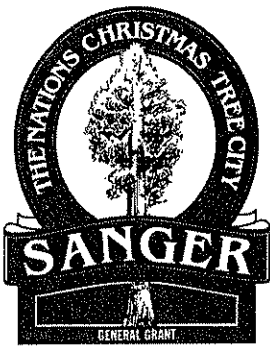
TYPE OF ITEM:

- _____ Info/Consent
- _____ Department Report
- _____ Redevelopment Agency
- _____ Public Hearing
- _____ Matter Initiated by a Council Member
- _____ Other

COUNCIL ACTION:

- APPROVED
- DENIED
- NO ACTION
- _____ Staff Recommendation(s)
- _____ Resolution No(s).
- _____ Ordinance No(s).
- _____ Continued to: _____
- _____ Revised as follows:

FILE NAME: _____	FILE NO: _____
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AGENDA ITEM I-4

For the Meeting of: May 9, 2011

CITY OF SANGER

TO: Parks and Recreation Commission
FROM: Sean Fitzgerald, Recreation Specialist II
SUBJECT: Parks and Recreation Division Report

RECOMMENDATION

For information and discussion.

BACKGROUND

The City of Sanger's Parks and Recreation Division provides various services and programs for the residents of the City. This report is an update on the present programs that are currently underway and future programs upcoming. This provides the City staff the opportunity to discuss the programs with the Parks and Recreation Commission and receive recommendation and feedback as needed.

FISCAL IMPACT:

None.

Prepared by: Sean Fitzgerald Approved by: _____

REVIEW: City Manager: _____ Finance: _____ City Attorney: _____

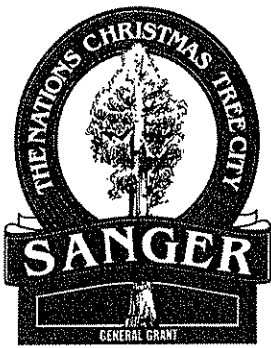
TYPE OF ITEM:

- _____ Info/Consent
- _____ Department Report
- _____ Redevelopment Agency
- _____ Public Hearing
- _____ Matter Initiated by a Council Member
- _____ Other

COUNCIL ACTION:

- APPROVED
- DENIED
- NO ACTION
- _____ Staff Recommendation(s)
- _____ Resolution No(s).
- _____ Ordinance No(s).
- _____ Continued to: _____
- _____ Revised as follows: _____

FILE NAME: _____	FILE NO: _____
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AGENDA ITEM I-5

For the Meeting of: May 9, 2011

CITY OF SANGER

TO: Parks and Recreation Commission
FROM: Sean Fitzgerald, Recreation Specialist II
SUBJECT: Parks and Recreation "Priority List" Continuation.

RECOMMENDATION

For discussion and vote.

BACKGROUND

The Sanger Parks and Recreation Commission has taken on the task of compiling a project priority list to systematically list the projects that they have identified as being important future projects for the City. The list is dynamic and will continue to be improved to match the most up to date information. Ultimately the list will be presented to the City Council for review and approval.

FISCAL IMPACT:

No fiscal impact.

Prepared by: Sean Fitzgerald Approved by: _____

REVIEW: City Manager: _____ Finance: _____ City Attorney: _____

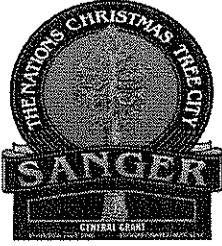
TYPE OF ITEM:

- _____ Info/Consent
- _____ Department Report
- _____ Redevelopment Agency
- _____ Public Hearing
- _____ Matter Initiated by a Council Member
- _____ Other

COUNCIL ACTION:

- APPROVED
- DENIED
- NO ACTION
- _____ Staff Recommendation(s)
- _____ Resolution No(s).
- _____ Ordinance No(s).
- _____ Continued to: _____
- _____ Revised as follows:

FILE NAME: _____	FILE NO.: _____
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AGENDA ITEM I-5

CITY OF SANGER
PARKS & RECREATION COMMISSION
PROJECT PRIORITY LIST

**Parks
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The following is a listing of projects that have been chosen by the Parks and Recreation Commission as possible recommendations to the City Council for future consideration:

- 1) Development of a large Regional Park located in the City that can be used for different functions and accommodate a large amount of people.
 - a. Additional playing fields with lights; and policy of use.
 - i. Soccer, Baseball, Softball, Football, Tennis, Etc
 - b. Develop and expand the Veterans Park plan; and policy of use.
 - i. The City should continue to work with Veterans groups to assure that a viable Veterans Park is constructed.
 - c. Construct a new Community Center and Pool; and policy of use.
 - i. A new Community Center should be constructed, possibly near a new regional park to accommodate the growing population.
- 2) Development of a Master Plan for the 65 Acre Park area adjacent to the Kings River.
 - o This area should be a park that is reflective of the natural setting of the river, not an active park.
 - o Activities such as fishing, camping, horseback riding, educational opportunities.
- 3) Updating current parks with additional features like PAR Courses and Tot Lots.
 - o Existing parks should be updated and upgraded. Each park should be kept to the best standards. Additions such as PAR courses and tot lots should be installed.
- 4) Finish the skate park; and policy of use.
 - o The Skate Park should be completed. Landscaping, lighting, signs, security.
- 5) Development of fairgrounds in the City; and policy of use.
 - o The City would benefit from a large area designated as fairgrounds to handle large formal events & fairs. This could be located more along the outskirts of town.
- 6) Bike trails to connect to other cities and establish bike trails.
 - o Construction of bike trails to interconnect other local communities.
 - o Helps to promote healthy living.
 - o County is also looking into connecting cities with paths.
- 7) Construct a new Senior Center; and policy of use.
 - o A new senior center should be constructed near a new community Center to accommodate growth.