



# City of SANGER California

THE CITY OF SANGER IS CURRENTLY RECEIVING APPLICATIONS FOR:

## **FIREFIGHTER STUDENT INTERN**

TO APPLY ONLINE: [WWW.CALOPPS.ORG](http://WWW.CALOPPS.ORG)

CURRENT SALARY:	<i>\$10.50 PER HOUR</i>
APPLICATIONS MAY BE FILED AT:	<i>Personnel Department Sanger City Hall 1700 7th Street Sanger, California 93657</i>
FILING DEADLINE:	<i>JUNE 2, 2017</i>
EXAMINATION:	<i>Written, Oral Board Interview, Performance Exam and/or any combination thereof.</i>

Under the direction of the Fire Chief and supervised by fire department members, student Interns will gain experience while at the fire department with the primary focus on safety. Work will include labor in a non-hostile work environment and may include but not limited to, hose rolling, fire hydrant maintenance and painting, cleaning apparatus and stations, emergency scene clean-up, fire prevention visits, public education participation and general administrative assignments. This work is performed at a learning level in the fields of fire prevention, suppression, rescue, training, and public fire safety education.

### **JOB RESPONSIBILITIES:**

- As assigned, to provide a thorough experience to the firefighting profession.
- Interns should become familiar with the Department's Standard Operating Guidelines which includes the department's Mission Statement, Organizational Statement and Code of Ethics.
- Participate in department events, which include, but are not limited to department awards picnics, holiday parties, parades, drills, general meetings, semi-annual cleaning, hose and ladder testing and special committee meetings.

### **FUNDAMENTAL JOB DUTIES AND LIMITATIONS:**

- Interns must be equipped with personnel protective equipment (PPE) that is appropriate for the activity being performed.

**Equal Opportunity Employer**

## **Firefighter Student Intern**

Page 2

### **FUNDAMENTAL JOB DUTIES AND LIMITATIONS: (CONTINUED)**

- Interns may not be substituted for trained firefighters.
- A Fire Department Officer must grant permission for an Intern to ride on fire apparatus or vehicles. Interns shall be seated and wear seatbelts at all times when in Fire Department vehicles.
- Interns may be required to drive ancillary City vehicles to perform job functions. Interns will be required to have a valid California driver's license and will adhere to Fire Department policy on the operation of vehicles. At no time will any Intern operate any type of cellular phone in any capacity while operating a City vehicle. Failure of this will result in the immediate dismissal from the program.
- Interns may climb ground ladders that exceed 24 feet in height but only as part of supervised training under the guidance of a department training officer.
- Interns may not enter or perform any duties which are within the designated "hot-zone" of any emergency scene.
- Interns may wear SCBAs as part of a training session that does not include proximity to an IDLH unless properly fitted and trained to do so (documented in writing and based on state regulations) and under the direction of a department training officer.
- All Interns must know and obey all rules as set forth by the City of Sanger Fire Department
- Interns must obey and follow direction of any Sanger Fire Department Officer or Firefighter at all times whether on an emergency or non-emergency scene.
- Interns may be brought to emergency incidents to assist in various duties, including but not limited to, photography, victim assistance, restoring apparatus & equipment, rehabilitative assistance and duties assigned by Incident Commander. At no time is an Intern allowed to respond to an incident scene in their personal vehicle.

### **ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:**

- Successful Graduate of the Valley ROP Sanger Urban/Rural Fire Fighting Program.
- Junior or Senior status in High School.
- Ability to understand and follow supervisory direction.
- Report to the fire department at the agreed upon days and times as determined by the Intern's counselor and the fire department. For circumstances that require a change to the schedule, Interns shall advise the Department Administrative Secretary or Officer in charge at the fire department as soon as possible.

### **SPECIAL REQUIREMENTS:**

- No felony criminal records.
- Proper attire shall be required for all Interns participating in fire station or emergency scene activities which will include closed-toed shoes, long dark pants and a full T-shirt (Valley ROP program T-shirt or Fire Explorer T-shirt is acceptable).
- Any Interns brought to an emergency scene will report to the Command Post to notify the Incident Commander of their presence and await assignment. The Incident Commander shall take responsibility or designate a subordinate to be in charge of the Intern at an emergency scene.
- While operating as a member of the City of Sanger Fire Department, all Interns shall act in a professional manner. Any requests for information or comments from citizens or the media shall be directed to the Incident Commander or a Chief Officer. Unprofessional behavior could result in removal from the Intern Program.

## **Firefighter Student Intern**

Page 3

### **SPECIAL REQUIREMENTS: (CONTINUED)**

- Interns shall understand that their role in this program is as an educational experience and they may be present at situations that require a high degree of confidentiality/privacy related to incident or medical information. Interns are not allowed to openly share such information with anyone outside the fire department for any reason. Failure to maintain proper confidentiality/privacy will be means for dismissal from the program.
- Fire Interns are not allowed to socialize or engage in any relationship with any City of Sanger firefighter(s) at times outside their scheduled duty time or during Department sponsored training. Socializing on a personal level is not allowed while classified as a Fire Intern.
- Fire Interns may attend fire department sponsored training as well as training with the Fire Explorers. While training with the Fire Explorers, Fire Interns shall be under the direction of a Fire Department Explorer Advisor and do not have seniority or authority over any Explorer.
- Fire Interns may not be in the fire stations unaccompanied at any time with the exception of if during their scheduled duty the full-time staff is out of the office. During this time, Interns shall be expected to answer the telephone and route calls and take messages.

### **MINIMUM QUALIFICATIONS:**

*Education:* Junior or senior status in high school and successfully graduated from Valley ROP Urban Rural Firefighting Class.

*License:* Valid California Class "C" Driver's License

*Minimum Age:* 17 years old or above.

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### **SELECTION PROCEDURE:**

Applications received by the filing date will be reviewed for accuracy, completeness & job-related qualifications. A limited number of persons whose applications clearly demonstrate they most closely meet the requirements may be invited to participate in the selection process - which may be any combination of written and/or oral exam. Appointment is subject to successfully passing a pre-employment background, a criminal history check (fingerprint check) and a current California DMV printout. Before starting work, applicants must present documentation of their identity and authorization to work in the U.S.

### **APPLICATION PROCESS:**

Applications are available at City Hall, Personnel Department, 1700 7th Street, Sanger, CA 93657 or telephone (559) 876-6300 x 1310. Applications must be complete and received prior to the filing deadline; **POSTMARKS ARE NOT ACCEPTED.**

Resumes will not be accepted in lieu of a completed application. All statements made on the application are subject to verification; false statements will be cause for disqualifications or discharge.

AN EQUAL OPPORTUNITY EMPLOYER  
WOMEN, MINORITIES & HANDICAPPED INDIVIDUALS ARE  
ENCOURAGED TO APPLY

The provisions of this bulletin do not constitute a contract expressed or implied and may be revoked without notice.