



City of Sanger California

THE CITY OF SANGER IS CURRENTLY RECEIVING APPLICATIONS FOR THE POSITION OF:

BUILDING INSPECTOR

TO APPLY ONLINE: www.calopps.org

CURRENT SALARY RANGE: \$3,834 - \$4,661 per month
\$3,987 - \$4,847 effective July 1, 2017

APPLICATIONS MAY BE FILED AT: PERSONNEL DEPARTMENT
SANGER CITY HALL
1700 7TH STREET
SANGER, CALIFORNIA 93657

FILING DEADLINE: TBD

EXAMINATION: Written Exam, Oral Board interview,
Performance Exam and/or any combination
thereof.

DEFINITION

Under general direction of the Building Official, performs field inspections of new and existing structures and work involving major construction and improvement projects for compliance with applicable code, performs plan reviews, issues building permits, enforces compliance with applicable codes, and performs related duties as required.

DISTINGUISHING CHARACTERISTICS

The Building Inspector is distinguished from the Building Official, who has managerial responsibilities for the Building Division. The position receives only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit. The position works independently and exercises judgment and initiative as directed by the Building Official.

This position will be assigned to the Community Development Department.

Equal Opportunity Employer

EXAMPLES OF DUTIES

Depending upon assignment, duties may include, but are not limited to, the following:

- Assist in the organization and performance of building inspection services.
- Perform on-site inspections of new construction, room additions, alterations, rehabilitation projects, or change-of-use permits to determine compliance with uniform and national codes, City ordinances, and zoning regulations.
- Read and review building plans, blueprints, and specifications to ensure project conformity and determine compliance with codes, regulations and ordinances.
- Investigate, correspond, and follow-up on health and safety requirements on substandard housing.
- Perform progressive inspections from ground breaking to the release of occupancy; inspect and approve water, gas, electrical, and sewer connections; ensure the integrity and compliance of the structure from soil testing, foundation laying, framing, rough and final plumbing, wiring, heating, roofing, lathing and siding to the finished product.
- Calculate fees and issue building permits.
- Contact owners, architects, engineers, developers, contractors, and other public officials to explain and interpret requirements and restrictions.
- Maintain inspection logs; prepare reports and maintain various activity records.
- Issue notices for corrections, stop work orders, and citations; prepare notices and order for substandard housing.
- Conduct field inspections of buildings and structures for code and plan compliance; ensure proper construction materials and methods are utilized.
- Enter information into databases related to permitting activities.
- Work with applicable internal departments, external agencies, and/or other interested parties to assist in the resolution of code related issues.
- Perform related duties and responsibilities as required.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Federal, State and local building codes, ordinances, and regulations relating to zoning, building construction, electrical work, plumbing and gas installations.
- Accepted safety standards and methods used in building construction for commercial, industrial, and residential buildings.
- Major types of building constructions materials and methods.
- Occupational hazards and standard safety practices necessary in the area of building and facility inspection and construction.
- Modern office practices, methods, and computer equipment.
- Principles and practices of record keeping.
- Basic mathematical principals.
- Safe driving principals and practices.

DESIRABLE QUALIFICATIONS CONT.

Ability to:

- Analyze, interpret and check building plans and specifications.
- Interpret and enforce provisions of the applicable codes, ordinances, and regulations.
- Perform field inspections using sound inspection methods to examine workmanship and materials, and to detect deviations from plans, specifications, and standard installation practices.
- Work with considerable independence.
- Understand and carry out oral and written instructions.
- Enforce regulations, examine workmanship and materials and detect deviations from plans, regulations and standard construction practices.
- Promote and enforce safe work practices.
- Prepare reports and maintain records.
- Establish and maintain cooperative work relationships with builders, contractors, and the general public.
- Communicate effectively in oral and written form.

MINIMUM QUALIFICATIONS

Training and Experience:

Three years experience as a contractor or a journeyman in one or more of the building construction trades; including at least one year of experience as a building inspector or possession of valid International Conference of Building Officials certificate as a combination inspector.

Education:

High School Diploma or G.E.D.

License:

Possession of a valid Class C driver's license issued by the California Department of Motor Vehicles and a responsible driving record.

Ability to obtain I.C.B.O. certification within 18 months.

PYSICAL DEMANDS AND WORKING CONDITIONS

Position regularly requires: sitting, standing, climbing, balancing, stooping, kneeling, twisting, reaching, crouching, lifting, walking, fingering, talking, hearing, seeing and repetitive motions.

Position is also subject to work outdoors, confining workspaces, mechanical and electrical hazards, dust, and travel.

PHYSICAL DEMANDS AND WORKING CONDITIONS CONT.

Medium Work: exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or 10 pounds of force constantly to move objects.

SELECTION PROCEDURE

Applications received by the filing date will be reviewed for accuracy, completeness and job-related qualifications. A limited number of persons whose applications clearly demonstrate they most closely meet the requirements may be invited to participate in the selection process - which may be any combination of written, oral and/or performance exams. Appointment is subject to successfully passing a pre-employment physical, background and criminal history check. Before starting work, applicants must present documentation of their identity, authorization to work in the United States, and California Department of Motor Vehicles driving record. Following appointment, a minimum six-month probationary period is required as the final phase of the selection process.

APPLICATION PROCESS

Applications are available at Personnel Department, City Hall, 1700 7th Street, Sanger, CA 93657 or www.ci.sanger.ca.us. Applications must be complete and received prior to the filing deadline. **POSTMARKS ARE NOT ACCEPTED.**

Resumes will not be accepted in lieu of a completed application. All statements made on the application are subject to verification; false statements will be cause for disqualifications or discharge.

AN EQUAL OPPORTUNITY EMPLOYER
WOMEN, MINORITIES & HANDICAPPED INDIVIDUALS ARE
ENCOURAGED TO APPLY

Note: The provisions of this bulletin do not constitute an expressed or implied contract. Any provisions contained in this bulletin may be modified or revoked without notice. Questions regarding this announcement may be directed to the City of Sanger Personnel Department.