



City of Sanger California

CITY OF SANGER IS CURRENTLY RECEIVING APPLICATIONS FOR:

POOL MANAGER (PART-TIME SEASONAL)

TO APPLY ONLINE: www.calopps.org

CURRENT SALARY RANGE:

\$11.50 PER HOUR

APPLICATIONS MAY BE FILED AT:

**PERSONNEL DEPARTMENT
SANGER CITY HALL
1700 7TH STREET
SANGER, CALIFORNIA 93657**

FILING DEADLINE:

Friday, April 7, 2017 by 5:00 PM

EXAMINATION:

**Written Exam, Oral Board interview,
Performance Exam and/or any combination
thereof.**

DEFINITION:

Under close supervision candidates selected for this position will perform a variety of duties but are not limited to enforcing policies and procedures, which ensure efficient and effective operation of pool facilities including personnel management and training.

MINIMUM QUALIFICATIONS

Education: Possession of a high school diploma or equivalent.

Minimum Age: 18 years

Experience: At least 3 years experience in lifeguarding or aquatic managerial position.

Certification: Prior to start of program employee must possess a valid:

- American Red Cross Lifeguarding Certificate
- WSI Certificate
- YMCA Lifeguarding Certificate or other nationally recognized lifeguarding certificate
- Title 22 First Aid Certification

EXAMPLES OF DUTIES

- Supervise pool deck.
- Enforce regulations.
- Assign, supervise, and schedule all pool personnel.
- Establish emergency procedures for the staff.
- Maintain pool records.
- Attend staff meetings and service training programs.
- Conduct rescue operations.

Equal Opportunity Employer

EXAMPLES OF DUTIES (continued)

- Provide swim instruction.
- Assist with pool maintenance and operation and the testing of chemicals.
- Assist with cleaning of bathrooms and concession stand area.
- Perform as lifeguard during recreation swim hours.
- Perform other related duties.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Basic child guidance principles and practices.
- Leadership techniques.
- General techniques of the various swim strokes.
- Effective supervision of youth activities and programs.
- Oral and written communications skills.

Ability to:

- Communicate effectively with children and adults.
- Plan and carry out assigned activities.
- Understand and follow oral and written instructions.
- Be active, lift and/or carry equipment and supplies.
- Work in a leadership role with children and adults.
- Work harmoniously with fellow employees and the general public.

Note: This is a working seasonal supervisory position requiring weekend and holiday work, evening, and/or early mornings.

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SELECTION PROCEDURE:

Applications received by the filing date will be reviewed for accuracy, completeness and job-related qualifications. A limited number of persons whose applications clearly demonstrate they most closely meet the requirements may be invited to participate in the selection process - which may be any combination of written, oral and/or performance exams. Appointment is subject to successfully passing a pre-employment physical, background and criminal history check. Before starting work, applicants must present documentation of their identity and authorization to work in the United States.

APPLICATION PROCESS:

Applications are available at Personnel Department, City Hall, 1700 7th Street, Sanger, CA 93657 or www.ci.sanger.ca.us. Applications must be complete and received prior to the filing deadline. **POSTMARKS ARE NOT ACCEPTED.**

Resumes will not be accepted in lieu of a completed application. All statements made on the application are subject to verification; false statements will be cause for disqualifications or discharge.

AN EQUAL OPPORTUNITY EMPLOYER
WOMEN, MINORITIES & HANDICAPPED INDIVIDUALS ARE
ENCOURAGED TO APPLY

Note: The provisions of this bulletin do not constitute an expressed or implied contract. Any provisions contained in this bulletin may be modified or revoked without notice. Questions regarding this announcement may be directed to the City of Sanger Personnel Department.