



MINUTES OF A REGULAR MEETING OF THE SANGER CITY COUNCIL

September 6, 2018
6:00 PM
Council Chamber
1700 7th Street
Sanger, California 93657

A complete audio record of the meeting is available at www.ci.sanger.ca.us.

A. CALL TO ORDER

The Council called their meeting to order at [6:01:03 PM](#).

B. OPENING CEREMONIES

The invocation was offered by Pastor Paul Rojas.

The flag salute was led by Mayor Gonzalez.

Roll Call

Present: Mayor Frank Gonzalez, Mayor Pro Tem Eli Ontiveros, Council Members
Humberto Garza, Melissa Hurtado, Daniel Martinez

Absent: None

C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

The Council by motion of Mayor Pro Tem Ontiveros deleted Agenda Items E-4 and E-5 and approved the agenda as amended. The motion was seconded by Council Member Garza and approved by the following vote:

AYES: GONZALEZ, ONTIVEROS, GARZA, HURTADO, MARTINEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

D. PUBLIC FORUM

Donna Bailey asked if the City was involved in any back-to-school events to provide kids with school supplies. She asked what it means when the City Attorney announces no reportable action was taken in Closed Session.

City Attorney Montoy replied that under the Brown Act, the Council can meet in Closed Session regarding a limited number of items and any final action taken may be reported to the public.

Sherri Gumber-Carter, volunteer, Ambassador, Board of Directors member of the Chamber, invited all to this year's first Farmers Market and Street Fair at 5 pm on Saturday.

Kris, owner of Kris's Hair Shoppe for 36 years, provided comment about the homeless situation in downtown and asked if the Police Department can provide more patrol in the area.

Ed Cuadros asked if the grant writing company has provided an update and about how successful they have been.

Kevin Carter provided comment about the Police Department patrolling the Sanger Park area heavily and suggested that the Homeless Advisory Committee join forces with the Sanger Task Force with efforts to find a solution to the homelessness issue.

E. CONSENT CALENDAR

The Council by motion of Mayor Pro Tem Ontiveros approved the following items on the Consent Calendar.

1. SUBJECT: APPROVED - Minutes of the Special and the Regular Meetings held on August 16, 2018, and the Special Meeting held on August 22, 2018.
2. SUBJECT: REVIEWED - Warrants including Check Nos. 76631 through 76750.
3. SUBJECT: APPROVED - Purchase of Mobile Digital Computers for Police Vehicles.
The City Council approved the expenditure of \$70,835 for the purchase of 18 Panasonic Toughbook Mobile Digital Computers (MDC) and related accessories from the Measure S fund and authorized the City Purchasing Agent to initiate the procurement process to obtain the MDC computers.
4. SUBJECT: DELETED - Purchase of New Police Vehicles.
5. SUBJECT: DELETED - Purchase of New Fleet Vehicles.
6. SUBJECT: APPROVED - Purchase of Additional Surveillance Cameras for Sanger Park.
The City Council approved the expenditure of \$13,077 for the purchase of seven (7) Axis CCTV dome cameras and the necessary accessories and attachments using Measure S funds.

7. **SUBJECT:** APPROVED - Sanger Streetlight Improvements (Phase VI).
The City Council: 1) awarded the contract for the Sanger Streetlight Improvements Project (Phase VI) to Kertel Communications, Inc. dba Sebastian, 7600 N. Palm Avenue, Fresno, CA 93711, in the amount of \$143,468.00; 2) approved a construction contingency for change orders in the amount of \$14,350.00 (10%) for this project; and 3) authorized the City Manager to sign contract documents on behalf of the City.

8. **SUBJECT:** APPROVED - Successor AB 939 Memorandum of Understanding between the County of Fresno and the City of Sanger.
The City Council: 1) approved the Successor Memorandum of Understanding (MOU) between the County of Fresno and the City of Sanger to allow for the continued implementation/funding of county-wide AB 939 education, public information, and household hazardous waste (HHW) management programs and the development of new HHW facilities; and 2) authorized the City Manager or his designee to serve on the MOU 939 Committee with the County of Fresno and the 15 incorporated cities.

The motion was seconded by Council Member Garza and approved by the following vote:

AYES: GONZALEZ, ONTIVEROS, GARZA, HURTADO, MARTINEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

F. **DEPARTMENT REPORTS**

1. **SUBJECT:** APPROVED - Chamber of Commerce's Request for Assistance from City Grant Writer.

Tammy Wolfe, President and CEO of the Sanger Chamber of Commerce, asked the Council to authorize the City's grant writer to assist the Chamber in applying for a grant from The Wonderful Company to revitalize the downtown buildings by stripping paint from brick buildings, applying new paint where needed, and replacing or repairing awnings, and adding art.

Public comment:

Donna Bailey said she thinks the Chamber does a terrific job for the City and this would be a minor gesture to help them move forward.

Sherri Gumber-Carter provided comment about Tammy's commitment to the community and encouraged the Council to approve the agenda item.

Joe Villalobos suggested that the downtown improvements should include identifying the City as the Nation's Christmas Tree City.

The City Council by motion of Council Member Garza authorized the City's grant writer to assist the Chamber in applying for a \$25,000 grant from The Wonderful Company. The motion was seconded by Mayor Pro Tem Ontiveros and approved by the following vote:

AYES: GONZALEZ, ONTIVEROS, GARZA, HURTADO, MARTINEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

2. SUBJECT: APPROVED - Remove II - E-Mobility Program.

The City Council by motion of Council Member Garza: 1) accepted the San Joaquin Valley Air Pollution Control District (SJVAPCD) grant in the amount of \$9,000; 2) approved a budget adjustment to the FY 18/19 Budget to record the receipt and appropriation of \$9,000 of SJVAPCD grant funds; and 3) authorized the City Manager to approve and execute all aspects of the agreement with SJVAPCD for the Remove II – E-Mobility Program. The motion was seconded by Mayor Pro Tem Ontiveros and approved by the following vote:

AYES: GONZALEZ, ONTIVEROS, GARZA, HURTADO, MARTINEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

3. SUBJECT: APPROVED – RESOLUTION NO. 2018-47- Amendment to the Purchasing Policies Procedures and Guidelines.

The City Council by motion of Council Member Garza approved Resolution No. 2018-47 Establishing Purchasing Policies, Procedures and Guidelines, and repealing Resolution No. 4353 to raise the dollar threshold for issuance of purchase orders from \$2,000 to \$5,000. The motion was seconded by Council Member Hurtado and approved by the following vote:

AYES: GONZALEZ, GARZA, HURTADO, MARTINEZ
NOES: NONE
ABSTAIN: ONTIVEROS
ABSENT: NONE

4. SUBJECT: Sanger Veterans Memorial Plaza.

Public comment:

Ed Cuadros asked what was the engineer's estimate and the amounts of the first and second bidders.

City Engineer Josh Rogers stated the engineer's estimate was \$530,000; the first lowest bid was \$680,817.75 and the second lowest bid was \$772,158.10

The City Council by motion of Council Member Garza rejected all bids and directed staff to re-bid the project. The motion was seconded by Mayor Pro Tem Ontiveros and approved by the following vote:

AYES: GONZALEZ, ONTIVEROS, GARZA, HURTADO, MARTINEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

5. SUBJECT: APPROVED - Amendment to Agreement for Professional Services with Carollo Engineers, Inc.

The City Council by motion of Mayor Pro Tem Ontiveros: 1) approved Amendment No. 1 to the Agreement for Professional Services Project No. 7245A.00 with Carollo Engineers, Inc.; 2) approved Task Order No. 6 – Consulting Engineer Services for Wastewater Treatment Plan Technical Assistance to Carollo Engineers, Inc., 710 West Pinedale Ave., Fresno, CA 93711; and 3) authorized the City Manager to sign the contract documents on behalf of the City. The motion was seconded by Council Member Garza and approved by the following vote:

AYES: GONZALEZ, ONTIVEROS, GARZA, HURTADO, MARTINEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

G. CITY MANAGER/STAFF COMMUNICATION

City Manager Tim Chapa announced the following:

- 1) The Fiscal Year 17-18 audit is in process and on schedule. The auditors were here this week doing field work and in exit interview they reported that everything looked good. Staff is providing information timely and the results will be provided in March 2019.
- 2) The Planning Commission will hold a special meeting on September 13 to discuss Algonquin's request for a modified conditional use permit. The issue needs to be resolved by the end of the month.
- 3) The next City Council meeting on September 20 will include a special joint meeting with the Planning Commission to review an update on the General Plan.

H. MATTERS INITIATED BY CITY COUNCIL MEMBERS

Mayor Pro Tem Ontiveros apologized for not attending the Citizen's Oversight Committee meeting. He said he lost track of the days due to the holiday schedule.

Council Member Humberto Garza commended the Police Department for their quick response to taking care of a drug problem in his district.

Council Member Daniel Martinez said he missed his liaison duties at the last Planning Commission meeting due to work obligations and will not be able to attend next month because he will be attending the League of California Cities Annual Conference. He asked for an update on Church Avenue.

City Engineer Rogers announced it should be completed within the next couple of weeks.

Council Member Melissa Hurtado asked for an update on I Street and sidewalks for schools project.

City Engineer Rogers announced there is a delay with the I street project due to an issue with the storm drain. The Safe Routes to School project is ongoing.

Council Member Hurtado said she met with representatives of the Fresno Housing Authority and they will be forming a collective impact group between now and the end of September. She said it would be a good idea to have the Housing Authority do a presentation to the City Council and have Mayor or staff member assigned to be part of the collective impact group.

City Manager Chapa said a presentation by the Fresno Housing Authority can be scheduled at a future meeting.

Mayor Frank Gonzalez asked if the League of California Cities provides training for Planning Commissions.

City Manager Chapa said staff will contact the League to ask if they provide that service.

City Attorney Montoy announced her firm and the Assistant City Attorney's firm would like to provide pro bono training to the Planning Commission that will include land use and basic Brown Act information and may work on creating some basic by-laws. She said she will work with staff to schedule the training.

Mayor Gonzalez commended the Police Department for their work and increased patrol at Sanger Park. He said the school supply donation project was coordinated by Hope Sanger. He said members of the Homeless Advisory Committee that was established by the City, attended the recent Sanger Task Force meeting to suggest that they join their efforts with the homelessness issue. They scheduled a joint meeting on the third Tuesday of September.

I. ADJOURNMENT

Being no further business the Council adjourned their meeting at [7:28:20 PM](#).