



MINUTES OF A REGULAR MEETING OF
THE SANGER CITY COUNCIL

March 17, 2016
6:00 P.M.
Council Chamber
1700 7th Street
Sanger, CA 93657

A. CALL TO ORDER

The regular meeting was called to order at [6:04:11 PM](#).

B. OPENING CEREMONIES

The invocation was offered by Pastor Sam Estes.

The flag salute was led by Mayor Pro Tem Raul Cantu.

Roll Call

Present: Mayor Pro Tem Raul Cantu, Council Member Eli Ontiveros, Council Member Tony Pacheco, Council Member Humberto Garza

Absent: None

C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

The Council by motion of Council Member Pacheco approved the agenda as presented. The motion was seconded by Council Member Garza and approved by the following vote:

AYES: CANTU, ONTIVEROS, PACHECO, GARZA

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

D. CEREMONIAL MATTERS

1. The Council recognized Sanger Proteus Training and Employment and Proteus Interns Velinda Quezada, Eddie Saenz, Juan Mendez and Cinthia Servin for their service to the City as part of the 2015 Drought Temporary Jobs Program.
2. The Council recognized Rory Smith for his service to the City as Part-time Code Enforcement Officer.

E. WORKSHOP/PRESENTATION

Mike Multari of the HSM Team conducted a presentation of the community outreach results for the City's Strategic Plan.

Mayor Pro Tem Cantu commented that the presentation indicated there were five votes for a Police dispatch but he counted eight votes.

Mr. Multari indicated that the outreach consisted of a two level process and that though the eight votes for Police dispatch made the first list, all may not have made it to the second list.

Mayor Pro Tem Cantu commented that he about five or six some comments received in the utility bill survey disturbing. He indicated that one comment said "remove all Mexicans from city limits".

Mr. Multari commented that the results were not screened and that such comments were not pleasant to record.

Council Member Pacheco asked if the workshops were well received by the community.

Mr. Multari said that though the attendance at the workshops was not great, they were well received.

F. PUBLIC FORUM

Jose Leon Barraza asked for the Council's support and participation in a joint powers authority for the Southeast Regional Fresno Parks and Soccer Sports Complex.

City Manager Chapa indicated that the group would be submitting additional information and if appropriate, the item will be placed on a future agenda.

Shari Carter, Member and Ambassador for the Sanger Chamber of Commerce, read a prepared statement to the Council regarding the importance a Chamber of Commerce can be to a community and respectfully requested that the Council increase funds to the Sanger Chamber.

Council Member Pacheco commented that he has always been an advocate for the Chamber. He understands that cities need chambers of commerce and the Sanger Chamber has his support.

Kathryn Pacheco, District 3, asked if signs can be placed on SR 180 listing the services that are available in Sanger such as Carl's Jr., McDonalds and gas stations, and suggested that perhaps the businesses would be willing to sponsor the purchase/placement of the signs.

City Manager Chapa indicated that staff would research Caltrans's requirements for placement of signs.

Kevin Carter commented that parking availability in downtown Sanger is not adequate. He suggested that the City should use the two empty lots located downtown to provide adequate parking and promote the downtown businesses.

G. CONSENT CALENDAR

The Council by motion of Council Member Ontiveros pulled items G-1 Minutes, G-2 Warrants and G-10 Budget Amendments and approved the following items on the Consent Calendar:

3. SUBJECT: Payroll including Payroll Check Nos. 55265 through 55305; Direct Deposit Nos. 37811 through 37907; and Benefit Check Nos. 1146 through 1153.
4. SUBJECT: Ordinance to Amend the City of Sanger Official Zone Map. The City Council adopted Ordinance No. 1170 to amend the City of Sanger Official Zone Map by rezoning a 10-acre site from the R-1-6 (Single Family Residential 6,000 Square Foot Minimum Lot Size) District to Urban Reserve.
5. SUBJECT: Amendment to the SJVIA Participation Agreement. The City Council approved Amendment 2 to the Participation Agreement with the San Joaquin Valley Insurance Authority (SJVIA) to adopt health plan summaries and benefit rates for the 2016 plan year.
6. SUBJECT: Amendment to Consulting Agreement with Gallagher Benefit Services. The City Council approved extending the original agreement with Gallagher Benefit Services, Inc. through June 30, 2017 and authorized the City Manager to execute the Amendment.
7. SUBJECT: Financial Assistance Application with the State Water Resources Control Board. The City Council approved Resolution No. 4602 authorizing the City Manager to sign and file a Financial Assistance Application to the State Water Resources Control Board to prepare a recycled water feasibility study.

8. **SUBJECT:** Replacement of Granular Activated Carbon at Well 2A Water Treatment Plant.
The City Council awarded a bid to Calgon Carbon, Inc. in an amount not to exceed \$86,256.21 to replace the granular activated carbon at Well 2A.

9. **SUBJECT:** Award of Contract for the Raised Pedestrian Crossing on Faller Avenue near JFK Park.
The City Council: 1) awarded the contract for the Raised Pedestrian Crossing on Faller Avenue to Dawson-Mauldin Construction, Inc., PO Box 8397, Huntington Beach, CA 92615, in the amount of \$46,354.85; 2) approved a construction contingency for change orders in the amount of \$4,635.00 (10%) for this project; 3) authorized the City Manager to execute the documents on behalf of the City; and 4) approved the budget amendment for the 15/16 fiscal year in order to fully fund the project since the project costs are projected to exceed the budgeted amount.

11. **SUBJECT:** Budget Amendments – Capital Improvement Program Projects.
The City Council approved the budget amendments.

12. **SUBJECT:** Authorization for Out of State Travel.
The City Council authorized Out of State travel for City Manager Chapa, Mayor Pro Tem Cantu and Community Development Director Spears to attend the ICSC RECon Convention in Las Vegas, NV from May 22 through May 25, 2016.

13. **SUBJECT:** Side Letter Agreement between the City of Sanger and the Sanger Police Officers Association regarding the Community Service Officer II Position.
The City Council approved the Side Letter Agreement between the City of Sanger (City) and the Sanger Police Officers Association (SPOA) amending the current MOU regarding the manner of advancement of a Community Service Officer I to Community Service Officer II.

14. **SUBJECT:** Purchase of Bendix King Radios from Vincent Communications.
The City Council approved Resolution No. 4603 approving a 2015/2016 FY Budget Amendment in the amount of \$864.00 for the purchase of portable radios and approved the purchase of portable radios from Vincent Communications in the amount of \$30,864.

15. **SUBJECT:** 2016/2017 Budget Calendar.
The City Council approved the 2016/2017 Budget Calendar.

The motion was seconded by Council Member Garza and approved by the following vote:

AYES: CANTU, ONTIVEROS, PACHECO, GARZA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

1. SUBJECT: Minutes of the special City Council meeting held on February 17, 2016 and the regular City Council meeting held on February 18, 2016.

Mayor Pro Tem Cantu asked why the comments he made during the February 18, 2016 City Council meeting regarding the City's efforts to work with more local vendors were not recorded in the minutes.

City Manager Chapa indicated that staff would review the audio of the February 18th meeting and make any necessary corrections to the minutes.

2. SUBJECT: Warrants including Check Nos. 69192 through 69448.

Mayor Pro Tem Cantu asked about Check No. 69435 made payable to Ken Takeuchi for the Blossom Trail Run and why this was not paid by the Chamber.

Public Works Director John Mulligan indicated that the Blossom Trail Run is a City event and the Blossom Trail Festival is a Chamber event.

Mayor Pro Tem Cantu asked that staff provide the cost to the City to help the Chamber with the Blossom Trail Festival.

10. SUBJECT: Budget Amendments to clean-up FY 15/16 Allocations.

Council Member Ontiveros asked for clarification on the budget amendments.

Interim Administrative Services Director Mike Hartman indicated that corrections were made because follow up did not occur to ensure that the items approved in the Budget were keyed into the computer. Also, estimates were used to create the budget but the follow up did not occur to correct those estimates.

Council Member Ontiveros asked how and why this would have occurred.

Interim Administrative Services Director Hartman indicated that miscommunication may have occurred between the former Director and staff and that the corrections are technical to make sure that the computer agrees with the approved Budget.

Ontiveros asked if the corrections impact the general budget balance.

Interim Administrative Services Director indicated that the entries into the computer do not impact the original approval of the General Fund.

Council Member Pacheco commented that the staff report mentioned items that were inadvertently left out totaled into the amount of \$1.8 million.

Mayor Pro Tem Cantu indicated that the Council will be dealing with challenges in the upcoming budget because of mistakes made by past administration. He indicated that he believes it is important that the community be aware of that. He indicated that he believes it is important that the Council write something to the local media outlets to let the public know what the Council is dealing with.

City Manager Chapa indicated that staff is working from the prospective of identifying items that need to be fixed and fixing them. He indicated that with respect to a letter from the Council, it is up to the Council to write such a letter either as individuals or as the Council as a whole.

Council Member Ontiveros thanked Mike and Patty Hartman for catching and addressing these issues. He indicated that he is in support of the Council writing the letter.

The Council by motion of Council Member Garza approved the minutes of the Special City Council meeting held on February 17, 2016, Item G-2 Warrants and Item G-10 Budget Amendments. The motion was seconded by Council Member Pacheco and approved by the following vote:

AYES: CANTU, ONTIVEROS, PACHECO, GARZA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

Mayor Pro Tem Cantu opened again for public comment:

Oswaldo Vera commented that he agrees the Council should send a letter to the media.

James Miser commented that, because we're dealing with the carryover from prior year, it is possible that the auditors should have included that in their audit and that someone should research whether the auditors knew of these corrections and whether the audit should be reopened.

Fred Heisman recommended that the City Manager issue a monthly report on how the budget stands.

David Phillips suggested that the Council be careful about politicizing this and blaming past staff because they might find themselves libelous in doing so.

H. PUBLIC HEARING

1. SUBJECT: APPROVED – RESOLUTION NO. 4604 - Update to the City of Sanger Housing Element and Mitigated Negative Declaration.

The City Council conducted a Public Hearing to discuss an update to the City of Sanger Housing Element and Mitigated Negative Declaration.

No public comment was offered.

The Council closed the Public Hearing.

The Council by motion of Council Member Pacheco approved Resolution No. 4604 adopting the Mitigated Negative Declaration prepared for the Update to the Sanger Housing Element and Approving the Updated Housing Element. The motion was seconded by Council Member Garza and approved by the following vote:

AYES: CANTU, ONTIVEROS, PACHECO, GARZA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

I. DEPARTMENT REPORTS

1. SUBJECT: APPROVED - Recruitment of Administrative Services Director.

The City Council by motion of Council Member Garza authorized the use of a professional recruitment firm for the recruitment of Administrative Services Director and authorized the City Manager to enter into a Professional Services Agreement with Ralph Andersen & Associates in the amount of \$21,400 to conduct an executive search for the position of Administrative Services Director. The motion was seconded by Mayor Pro Tem Cantu and approved by the following vote:

AYES: CANTU, ONTIVEROS, PACHECO, GARZA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

2. SUBJECT: Water Division Update.

Public Works Director John Mulligan provided a comprehensive overview of the City's Water Division, including a summary of the water system, water quality, water conservation mandates, operational matters and concerns, infrastructure and projects, and fiscal impacts and future considerations.

Public comment:

David Sangha – owner of property located at SR 180 & Academy Avenue, commented that in January 2015 the City passed an ordinance to allow the City to provide water service to properties located outside of the City limits but within the Sphere of Influence. Since then he has been moving forward with development of a gas station and mini mart at his property. He indicated that the County has approved his plans, his project would require 500 gallons of water per day, and provide fifteen jobs for local people.

City Attorney Scott Cross indicated that discussions of Mr. Sangha's project are at staff level and that there should be no further discussion because the item was not agendaized.

Fred Heisman commented that the City needs to extend the water service and get developers to open businesses.

The Council called for a recess at [8:37:46 PM](#).

The Council reconvened their meeting at [8:46:47 PM](#).

3. **SUBJECT:** APPROVED - Recommended Revisions for COC Grant Reporting Requirements.

The City Council by motion of Council Member Ontiveros approved the recommended revisions to the reporting requirements for Measure S Grantees and implemented a participant's evaluation form as part of the reporting requirement and authorized City Staff, Citizens Oversight Committee Members, and Council Members to tour grantee's programs up to twice a year. The motion was seconded by Council Member Garza and approved by the following vote:

AYES: CANTU, ONTIVEROS, PACHECO, GARZA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

4. **SUBJECT:** APPROVED – RESOLUTION NO. 4605 - Grant Application to the U.S. Department of Commerce.

The City Council by motion of Council Member Ontiveros approved Resolution No. 4605 authorizing the City of Sanger to prepare a grant application to the U.S. Department of Commerce for funding through the Economic Development Administration's (EDA) 2016 Public Works Investment Assistance Program for the construction of a water tank. The motion was seconded by Council Member Garza and approved by the following vote:

AYES: CANTU, ONTIVEROS, PACHECO, GARZA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

5. **SUBJECT:** APPROVED – RESOLUTION NO. 4606 - Purchase of Fire Engine from Smeal Fire Apparatus Company.

The City Council by motion of Council Member Garza approved Resolution No. 4606 approving a 2015/16 FY Budget Amendment in the amount of \$175,000 for the purchase of a new fire engine, approved the purchase of the new fire engine from Smeal Fire Apparatus Co. in the amount of \$575,000 and authorized the City Manager to execute the sales contract on behalf of the City. The motion was seconded by Council Member Ontiveros and approved by the following vote:

AYES: CANTU, ONTIVEROS, PACHECO, GARZA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

J. CITY MANAGER/STAFF COMMUNICATION

City Manager Tim Chapa announced the following Special City Council meetings: March 23rd to conduct interviews for City Attorney and April 2nd at 9 a.m. at the City Annex – to conduct the Council’s Strategic Plan goal setting workshop. City Manager Chapa indicated that Police Chief Rodriguez and City Clerk Hernandez have put together a matrix detailing the recruitment efforts for the Police Officer position and are meeting with representatives of SPOA on a biweekly basis to identify the best way to recruit police officers. Staff has committed to obtain candidates within a three to four month period as opposed to a five month period as with the most recent recruitment. Additionally, Police staff is attending recruitment fairs and the police academies to help potential candidates understand the recruitment process.

K. MATTERS INITIATED BY CITY COUNCIL MEMBERS

Council Member Ontiveros asked for a report to the Council regarding the DR Horton project because the Council had not been informed of the deal falling through and that he heard it was due to water issues. He commented that the City is landlocked now with respect to housing. Council Member Ontiveros indicated that his constituents have spoken with him about the need for more flashing crosswalks, specifically, a flashing crosswalk on Jensen Avenue next to the Fire Department.

Council Member Garza commented that twelve months ago he brought up a recommendation that the Council reconsider the ordinance that addresses the process of appointments to commissions and committees. He commented that commission and committee seats should be appointed by District and that he would like to bring the discussion to the Council again.

City Attorney Scott Cross indicated that the proposal last year was to consider the way committee and commission members are appointed and to require that each District is represented. The proposal was voted down at that time and, if there is a consensus, the item can be brought back as an agenda item for further discussion. Staff will then get direction at that meeting as to whether the Council is interested in making changes.

Council Member Pacheco had nothing to report.

Mayor Pro Tem Cantu proposed that new businesses be recognized at Council meetings as an introduction to the Council and staff. Mayor Pro Tem Cantu reported that he attended the WELL conference in San Jose where he toured the City of San Jose water facility and was impressed by their recycled water process. He indicated that Clovis has a similar process and that it is something Sanger needs to work towards.

Council Member Garza reported that he learned at the WELL conference that though the water problem is very bad in California it is actually worse in the Valley. He indicated that Santa Clara water district provides water to the City of San Jose and fourteen other cities and that it is a very cost effective way of delivering water. He suggested that the City might consider partnering up with local areas for some joint ventures that could be cost effective.

L. ADJOURNMENT

Being no further business, the Council adjourned their meeting at [9:19:30 PM](#).