

# MINUTES OF THE REGULAR MEETING OF THE SANGER CITY COUNCIL

October 17, 2013  
6:00 P.M.  
Council Chamber

The regular meeting convened at 6:11 P.M.

Councilmembers Present: MITCHELL, NIELSON, PACHECO, ONTIVEROS, CANTU  
Councilmembers Absent: None

## PUBLIC FORUM PRIOR TO CLOSED SESSION

None

## CLOSED SESSION

Council went into Closed Session to:

1. Pursuant to Government Code Section 54957.6  
Conference with Labor Negotiators  
Agency Representatives: City Manager Brian Haddix, City Attorney Jenell Van Bindsbergen, Finance Director Debby Sultan, City Clerk Becky Hernandez  
Employee Organizations: All Bargaining Groups

The City Council reconvened their meeting at 7:08 p.m.

## OPENING CEREMONIES

The invocation was given by Pastor Sam Estes of Grace Community Church.  
The flag salute was led by Mayor Mitchell.

## ROLL CALL

Present: MITCHELL, NIELSON, ONTIVEROS, CANTU, PACHECO  
Absent: NONE

## CITY ATTORNEY REPORT FROM CLOSED SESSION

City Attorney Jenell Van Bindsbergen reported no action taken, nothing to report.

## AGENDA APPROVAL

APPROVED – The Council by motion of Councilmember Pacheco approved the agenda as presented. The motion was seconded by Councilmember Cantu and unanimously approved.

## CEREMONIAL MATTERS

The Council recognized Finance Director Debby Sultan for receiving the Award of Financial Reporting Achievement and for her work in the City receiving the Certificate of Achievement for Excellence in Financial Reporting Program from the Government Finance Officers Association.

## PUBLIC FORUM

Fire Chief Greg Tarascou announced October as Breast Cancer Awareness Month.

## CONSENT CALENDAR

The Council by motion of Councilmember Ontiveros approved the following items on the Consent Calendar:

REVIEWED – Item H-1 – Monthly Warrants

APPROVED – Item H-2 – Minutes of the Regular City Council Meeting of October 3, 2013

REVIEWED – Item H-3 – Financial Reports including General Fund, Enterprise Funds and Measure S - July 31, 2013

REVIEWED – Item H-4 – Financial Reports including General Fund, Enterprise Funds and Measure S - August 31, 2013

APPROVED – Item H-5 – Agreement between the City and Stryker Medical  
The Council approved the contract between the City and Stryker Medical for the assignment of ambulance gurney maintenance and authorized the City Manager to sign the appropriate documents on behalf of the City.

APPROVED – Item H-6 – Final Acceptance-Reconstruction of Jensen Avenue between Bethel Avenue and the Fowler Switch Canal  
The Council: 1) accepted the work for the Jensen Avenue Reconstruction Project in the amount of \$251,682.68; 2) approved Contract Change Order No. 1 (Balancing) in the amount of (\$18,057.42) to credit back to the project; 3) authorized recordation of the Notice of Completion with Fresno County Recorder; and 4) authorized payment of 10% retention in the amount of \$25,168.27, to B&B Construction Services upon expiration of the 35 day lien period.

The motion was seconded by Councilmember Pacheco and unanimously approved.

## PUBLIC HEARING

ITEM I-1 – Community Development Block Grant (CDBG) Program 2014/2015 Fiscal Year Allocation

The Council held a Public Hearing to discuss the Community Development Block Grant (CDBG) Program 2014/2015 Fiscal Year Allocation.

No public comment received. The Public Hearing was closed.

The Council by motion of Councilmember Ontiveros approved the following projects as the City's CDBG projects for Fiscal Year 2014/2015: 1) Sanger Streetlight Improvements Project (Phase 3); and 2) Preparation of a Downtown Infrastructure Plan. The motion was seconded by Mayor Pro Tem Nielson and approved by the following vote:

AYES:	COUNCILMEMBERS:	MITCHELL, NIELSON, ONTIVEROS, PACHECO
NOES:	COUNCILMEMBERS:	CANTU
ABSTAIN:	COUNCILMEMBERS:	NONE
ABSENT:	COUNCILMEMBERS:	NONE

The Council called for a recess at 7:33 P.M.

The Council reconvened their meeting at 7:41 P.M.

#### DEPARTMENT REPORTS

##### ITEM J-1 – APPROVED – RESOLUTION NO. 4440 – Chamber of Commerce Contract

Public comment was received from Dave Phillips, President/CEO of the Sanger Chamber and distributed the Committee Structure and Organization Structure of the 2013 Strategic Business Plan.

The Council by motion of Councilmember Pacheco adopted Resolution No. 4440 approving the 2013/2014 Contract for Professional Services for the period beginning October 1, 2013 and ending June 30, 2014. The motion was seconded by Councilmember Ontiveros and approved by the following vote:

AYES:	COUNCILMEMBERS:	MITCHELL, NIELSON, ONTIVEROS, PACHECO
NOES:	COUNCILMEMBERS:	NONE
ABSTAIN:	COUNCILMEMBERS:	CANTU
ABSENT:	COUNCILMEMBERS:	NONE

##### ITEM J-2 – APPROVED – Out of State Travel

The Council by motion of Councilmember Pacheco authorized Out of State travel for City Manager Haddix, Mayor Mitchell, and Community & Redevelopment Manager Spears to attend the "Process Expo" (The Global Food Equipment & Technology Show) Convention in Chicago, Illinois. The motion was seconded by Councilmember Ontiveros and unanimously approved.

ITEM J-3 – APPROVED – RESOLUTION NO. 4441 – *Ask Sanger* Customer Service Program

Public comment was received from Cheryl Senn, Doris Knowlton, and Kathryn Pacheco.

The Council by motion of Mayor Pro Tem Nielson: 1) authorized the implementation of a comprehensive Customer Service Program, *Ask Sanger*; 2) authorized the City Manager or his designee to sign purchase and service agreements in relation to the *Ask Sanger* program and operation; 3) allocated an initial investment of \$16,750 from the FY 2013/2014 Fund 712 for the implementation and start-up costs for the program which include (1) the purchase and integration of a Citizen Relationship Management (CRM), Work Order and Code Enforcement Software system, (2) creation of an Information/Communication Center in the front lobby of City Hall, and (3) miscellaneous support materials in marketing and promoting the new service; 4) approved Resolution No. 4441 approving a 2013-2014 fiscal year budget amendment providing an appropriation of \$16,750 for the implementation of “Ask Sanger” customer service program; and 5) authorized and allocated an annual budget of \$8,000 beginning FY 2014/2015 and thereafter for licensing, hosting and maintenance of the CRM and Code Enforcement Software and monthly support services. The motion was seconded by Councilmember Cantu and unanimously approved.

ITEM J-4 – APPROVED – Submission of a Program Participation Agreement with QuEST

The Council by motion of Councilmember Ontiveros authorized the submission of a Program Participation Agreement with QuEST for the PG&E CalPOP Incentive Program for the installation of an energy efficient blower pump; and 2) authorized the City Manager to sign the agreement on behalf of the City. The motion was seconded by Mayor Pro Tem Nielson and unanimously approved

ITEM J-5 – INFO ITEM – Boys & Girls Club Information – StreetSMART and Project Purple

Assistant to the City Manager Kristina Chamberlin presented a review of administrative expenditures of the program and indicated that it was determined that the organization is right at 20% of administrative overhead.

CITY MANAGER/STAFF COMMUNICATIONS

City Manager Brian Haddix reported the following: appreciated Chief Tarascou’s reminder about Breast Cancer Awareness Month; working with Debby on the possibility of Sanger being a point of sale; working with Debby and counterparts in the Los Angeles area regarding economic development strategies for the downtown; approached by a party wanting to construct at Academy and 180; spent time working on the job training center and toured Reedley College; attended the Economic Development Corporation’s Investors Luncheon; working with Greg on the Fire Transition Agreement; thanked those that attended the Police and Fire Open House; working with John and Debby on bond documents; Chief Rodriguez’s volunteer reserve program is ongoing; working with John on business class program.

## MATTERS INITIATED BY CITY COUNCILMEMBERS

Councilmember Cantu had nothing to report.

Councilmember Ontiveros announced that the Planning Commission meeting had been cancelled and had nothing to report.

Councilmember Pacheco reported on the following: assisted the Woman's Club with the monthly cleanup of Bethel Avenue; joined the City Manager in attending a meeting with President Caldwell of Reedley College; interviewed six candidates for the Citizen's Oversight Committee; attended third seminar of eight regarding rural communities initiative; attended the Chamber of Commerce After Hours Mixer; announced the Suicide Prevention Seminar to be held on October 19 from 10 a.m. to noon at the Community Center.

Mayor Pro Tem Nielson reported the following: announced that the Parks & Recreation meeting had been cancelled; thanked Police and Fire for their work on the Open House.

Mayor Mitchell reported the following: echoed the comments to Police and Fire regarding the Open House; appreciated Council's vote on the out of state travel; met with businesses within the past few weeks that want to develop in the business park.

Being no further business, the Council adjourned their meeting at 8:59 p.m.