



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)  
SANGER COUNCIL CHAMBERS**

*Minutes*

*June 7, 2016*

*Regular Meeting – 6:00 P.M.*

**A. CALL TO ORDER**

The meeting was called to order at [6:00:10 PM](#).

**B. PLEDGE OF ALLEGIANCE**

Committee Member Gonzales led the flag salute.

**C. ROLL CALL**

Members Present: Adams, Gonzales, Miser, Simpson, Steinhauer

Members Absent: None

**D. CEREMONIAL ITEMS**

**E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Secretary Gonzales moved to approve the agenda as presented, Committee Member Simpson seconded; all were in favor, motion carried.

**F. CONSENT CALENDAR**

1. **SUBJECT:** Minutes for May 3, 2016 meeting [6:01:56 PM](#).

Committee Member Simpson moved to approve the minutes as presented, Committee Member Miser seconded; all were in favor, motion carried.

**G. DEPARTMENT REPORTS**

1. **SUBJECT:** Measure S Budget, Revenue, and Expenditure Report – April 2016 [6:02:32 PM](#)

City Manager Chapa reviewed the financial report for the month ended April 30, 2016. Committee Member Miser thanked City Manager Chapa for the report and offered the suggestion of having the new Administrative Services Director ensure reports are correct, before distributing to the Committee. Committee Member Miser also stated that any expenditures that go over the adopted budget need to come before the Committee before being approved by Council.

[6:03:04 PM](#)

2. **SUBJECT:** Cancel August 2, 2016 Citizens Oversight Committee Meeting

Staff Member Chamberlin presented the staff report for Committee consideration to cancel the August 2, 2016 regular meeting due to a conflict with the National Night Out Event.

[6:12:51 PM](#)

After discussion, Secretary Gonzales moved to cancel the August 2<sup>nd</sup> regular meeting and to place an item on the July 2016 agenda to consider scheduling a Special Meeting if necessary due to the August 2<sup>nd</sup> cancellation, Committee Member Simpson seconded, and the motion carried by the following vote:

AYES: Adams, Gonzales, Simpson

NAYES: None

ABSTAIN: Miser, Steinhauer

ABSENT: None

Public comment was received from Jerry Valadez. Dr. Valadez stated that he has not received any written response to the inquiry and proposal made at previous meetings and to City Council regarding disbursement of additional grant funding as recommended by the Committee for grant allocations for 2016-17 Fiscal Year. He is asking for explanation of the process, what specific criteria they failed to meet causing a 20% reduction in their funding, and clarification on their due process procedures.

3. SUBJECT: Police Department Update

Chief Rodriguez provided a department update which included: the department will be providing police support with the Sanger Unified graduations/promotion ceremonies, received delivery of the three new police cars, announced new officer will join the department effective June 20<sup>th</sup> and two more have received employment offers with their start date sometime in November after graduating from the Police Academy.

Public comment received:

Donna Bailey acknowledged and supports hiring a Department secretary.

4. SUBJECT: Fire Department Update

[6:27:04 PM](#)

Chief Tarascou provided a department update which included: in the final process of hiring the newly allocated Firefighter/Paramedic position recently approved by Council, informed FEMA training will be scheduled soon which may require Committee participation.

Committee Member Simpson asked for an update on the new fire engine. Chief informed the committee that it is on schedule and should be delivered by end of year.

***H. PUBLIC PARTICIPATION***

Joe Villalobos addressed the Committee regarding concerns with supplanting versus supplementing and that the Police dispatch center should not be funded out of Measure S.

[6:32:02 PM](#)

Jerry Valadez provided the committee with information regarding upcoming events including: June 17-23<sup>rd</sup> National Maker Week in which SAM will host a Camp, currently taking applications and has solicited assistance from the Sanger Task Force for referrals. He referenced the program is being sponsored/funded through Measure S grant funds. He also mentioned the High School Mural project has been featured as a "promising practice" in the Central Valley Committee Foundation's Annual Report.

## ***I. STAFF COMMUNICATIONS***

1. Update on Sanger Public Safety – informational only.

Staff Member Chamberlin gave a brief update on the status of the activities relating to the community update on Sanger Public Safety needs. Chamberlin informed the committee that the key dates include ensuring the first reading of the ballot language be presented no later than the second Council meeting in July, with the second reading occurring at the first Council meeting in August.

In answer to Committee questions, Chamberlin clarified that the deadline to submit the ballot language to the County is August 12<sup>th</sup>. She further clarified that the writing of the language would be drafted by the City Attorney with City Council review and approval.

## ***J. MATTERS INITIATED BY COMMITTEE MEMBERS***

[6:37:01 PM](#)

Secretary Gonzales, in response to comments received from Dr. Valadez earlier in the meeting, asked for clarification and details on the grant allocations for 2016-17. Vice Chair Steinhauer reminded the Committee that the recommendation to the City Council to consider reallocating the \$26K that was removed from the Boys & Girls Club request, to the other recipients was included in the staff report that was presented to City Council.

Chair Adams also reminded the committee that the Internal Review Committee had been provided with the direction that there was \$125K available to fund grant requests for 2016-17. The grant applications exceeded that limit and as such a 20% reduction to all grantees was recommended.

[6:42:31 PM](#)

City Manager Chapa clarified and affirmed that the Citizens Oversight Committee followed direction and fulfilled their responsibilities. However, City Council chose not to consider the alternative.

Manager Chapa also clarified that public comment is received for only items on the agenda. If an item or issue is raised that requires Committee discussion or any action, it will be placed on a future agenda accordingly.

[6:45:37 PM](#)

Vice Chair Steinhauer thanked staff and stated he has enjoyed serving on the Committee.

Committee Miser stated that the role of the Committee is to give consent that expenditures meet the approved budget as set by Council. In response to the comment made earlier, Committee Member Miser stated that it is City Council's responsibility and authority to set the budget and not the committee's.

Committee Member Simpson inquired which staff member serves as the contact person for grants. Staff responded that the grant application process is currently a responsibility of the City Manager's office.

***K. NEXT SCHEDULED MEETING***

The next meeting is scheduled for Tuesday, July 5, 2016 at 6 p.m.

***L. ADJOURNMENT***

Committee Member Simpson moved to adjourn the meeting, Committee Miser seconded, all were in favor. The meeting was adjourned at [6:49:58 PM](#).

*Minutes prepared by:*

*Kristina Chamberlin, Executive Assistant to the City Manager*

Attest:

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Tony Gonzales, Secretary  
*Citizen's Oversight Committee/Measure S*