



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)**  
**MINUTES**  
**SANGER COUNCIL CHAMBERS**  
**December 1, 2015**  
**6:00 P.M.**

**A. CALL TO ORDER**

The meeting was called to order at [6:01:50 PM](#).

**B. PLEDGE OF ALLEGIANCE**

Chairperson Adams led the pledge of allegiance.

**C. ROLL CALL**

Committee Members Present: Adams, Steinhauer, Miser, Simpson, Gonzales  
Committee Members Absent: None

**D. CEREMONIAL ITEMS**

None.

**E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS [6:03:47 PM](#)**

Vice Chair Steinhauer moved to approve an addition to Department Report item H-1, Measure S Budget Report October 15, allowing for discussion to include addressing the FY 2008 FTE's, Committee Member Simpson seconded; all were in favor, motion carried.

**F. CONSENT CALENDAR**

1. SUBJECT: Minutes for November 3, 2015 [6:04:28 PM](#)  
Committee Member Miser moved to approve the minutes as presented, Committee Member Simpson seconded; all were in favor, motion carried.

**G. WORKSESSION – Measure S Grant Program [6:05:14 PM](#)**

1. SUBJECT: Measure S Grant Program Review, Discussion, Recommendations

Staff member Chamberlin led a comprehensive review of the Measure S Grant Program, including review of Ordinance 1094, Resolution 4361, grant application materials, and the staff report provided at the July 2, 2015 City Council meeting relating to Measure S grants.

Chamberlin asked that committee members offer any required corrections and/or provide recommended amendments for City Council consideration during and throughout the review.

After the review and discussion was completed, it was the consensus of the committee to table any formal recommendation(s) until the January 5, 2016 Citizens Oversight Committee meeting.

## ***H. DEPARTMENT REPORT***

1. SUBJECT: Measure S Budget Report for October 2015 [8:16:12 PM](#)  
Interim Finance Director Hartman provided an update on the Measure S financials.

[8:19:14 PM](#)

Chairperson Adams gave the floor to Committee Member Miser to discuss the 2008 FTE's item that was added to the agenda upon his request.

Committee Member Miser stated that the original request for discussion can be removed as it does not fall within the Committee's jurisdiction.

2. SUBJECT: Police Department Update

Chief Rodriguez provided a department update which included: preparing for Toyland Parade and the Trek to the Tree event this weekend. Chief mentioned that the police explorers will provide assistance with both events. Chief also informed the committee that three or four officers are in the final stages of the hiring process and should come on board within the next month.

3. SUBJECT: Fire Department Update

Chief Tarascou provided a department update which included: preparing for the various Christmas activities, including assisting with the lights for Tree Lighting Ceremony. Chief mentioned that two new firefighters have been brought on board. In response to the committees' inquiry, Chief provided a summary of the differing ranks and titles of staff members and stated the job descriptions can be obtained through Sanger's Human Resources.

Chief also informed the committee that he has met with manufacturer/builders to start designing the new fire truck and expects to bring the item before the Committee in the next couple of months.

## ***I. PUBLIC PARTICIPATION***

None.

## ***J. STAFF COMMUNICATIONS***

1. Strategic Plan Process

Staff member Chamberlin provided a power point presentation review of the City's Strategic Plan Process.

***K. MATTERS INITIATED BY COMMITTEE MEMBERS***

None.

***L. NEXT SCHEDULED MEETING***

The next meeting is scheduled for Tuesday, January 5, 2016 at 6 p.m.

***M. ADJOURNMENT***

Vice Chair Steinhauer moved to adjourn the meeting, Committee Member Simpson seconded; all were in favor, motion carried.

The meeting was adjourned at 8:37 P.M.

*Minutes prepared by:*  
*Kristina Chamberlin, Executive Assistant to the City Manager*

Attest:

  
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Tony Gonzales, Secretary  
Citizen's Oversight Committee/Measure S