



“Dare to care. Ending poverty one city at a time.”

&

*Doris House*

728 De Witt Ave.

Sanger, CA 93657

Randall Guerra, Executive Director

CITY OF SANGER  
GANG/DRUG PREVENTION/INTERVENTION SERVICES GRANT PROGRAM

APPLICATION COVER SHEET

Date: March 15, 2016

Amount of Grant Request: \$ 24,396.00

Name of Project, Program, Activity or Event: DORIS House - Transitional Housing

Lead Organization: Shera's Ark, Inc

Partnering Organizations: HOPE SANGER

Community of Caring

PROMISE HOMES-FRESNO

Brief Description of Project, Program, Activity or Event (25 words or less):

DORIS House is a transitional home designed to deter gang membership and provide Sanger youth with mentoring, job readiness and positive life experiences.

**APPLICATION CHECK LIST**

Review the following list of the items required in your grant application packet. Place a checkmark next to each item that is included and indicate "N/A" if the item is not applicable.

**Tab A**

- Application Cover Sheet
- Application Check List
- Contact Information
- Partner Contact Information
- Conflict of Interest
- Organizational Capacity

**Tab B**

- Program Summary
- Program Details
- Program Eligibility
- Program Participation Cost/Fees
- Performance Measures

**Tab C**

- Program Budget

**Tab D**

- Letter(s) of Support – Optional

**Tab E – For Original Copy Only**

- Audited Copy of Lead Organization's Financial Report
- Lead Organization's Annual Budget
- Job Descriptions (for positions funded through Measure S only)
- Staff Resumes (for positions funded through Measure S only)
- Approval of Facility Use (if applicable)
- General Liability Insurance Certificate
- Non-Profit Status Documentation
- Articles of Incorporation
- Organization By-laws

PARTNER CONTACT INFORMATION

Name of Project, Program, Activity or Event: DORIS HOUSE

Partnering Applicant/Organization: SHERRY'S ARK INC.

Address: 728 DeWitt Avenue

City: Sanger, State: CA Zip Code: 93657

Phone Number: 559-399-8931 Fax Number: 559-399-8931

Website Address: www.sherrysark.org

Primary Contact Person: Randall F. DUERRA

Phone Number: 559-978-8129 Other: \_\_\_\_\_

Email Address: randallg@sherrysark.org

Federal Tax ID #: 90-1025764

Tax-Exempt Designation: 501(c)(3)



CITY OF SANGER  
GANG/DRUG PREVENTION/INTERVENTION SERVICES GRANT PROGRAM

CONFLICT OF INTEREST

Name of Project, Program, Activity or Event: DORIS HOUSE - Transitional Home  
Lead or Partnering Applicant Organization: SHERRY ORK, INC.

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest between the City of Sanger, Sanger City Council, or Citizens Oversight Committee and your personal interests, financial or otherwise that may exist with the/your request for grant funding.

I (we) have no conflict of interest to report

I (we) have the following conflict of interest to report

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Date: 3-15-2016  
Signed: Randall F. Guerra  
Printed Name: Randall F. Guerra

Please note that listing conflict of interest or potential conflict of interest does not necessarily preclude you or the organization from applying for or receiving grant funding.



# Doris House

728 De Witt Ave. Sanger, CA 93657

Randall Guerra: (559)978-8129

randallg@sherrysark.org

The long term vision of the corporation is in building a kibbutz in order to give relief to poverty stricken families, kids, and individuals. OUR vision is to give those in need of a temporary, safe, and nurturing home the shelter, guidance, and assistance necessary while gaining momentum to eventually find and maintain their own affordable housing.

Our plans are to utilize an old tradition of the Jewish community a "KIBBUTZ" model or village where each member of the village contributes to the welfare, wellness and hope for all those who live within the perimeter of the village, in order to promote harmony, camaraderie and unity to all concerned where the motto is, **No One Part or Person is Greater Than the Sum of the Whole.**

As presently, there is a tremendous need and NO transitional housing in the City of Sanger. Our hope is to provide an array of services and assistance using our partners in housing, job training, job seeking and job readiness for Veterans, aging out children from the foster care system, youth hoping to end gang affiliations, and homeless individuals who meet our assessment profile with a place to live as they start over and move forward towards independent living.

Many of those youths leaving gangs have not been functionally, self-reliant and lack self-esteem and life goal planning as previously their identity and purpose was all provided through their affiliation and roles in the gang.

Therefore, they must receive mentoring, guidance and skill set development for a vocation in life that fits their aptitude, such as explored in the book, *What Color is My Parachute* to be able to get a job, then a better job and finally a career.

We also have a partner in The Promise Homes Ministry which can provide them with a training curriculum which will see them graduate with certification in home remodeling to be job ready to be placed with a general contractor for long term employment.

The communal living model afforded at “The Kibbutz” will teach them how to be part of a responsible, nurturing, and loving family where each member of the family contributes towards the greater good of all members in the household.

Doris House personnel, managed by Randall Guerra as the Executive Director has over 20 years of experience providing direct services to youth and their families, providing counseling, job preparedness, gang re-direction, mentoring, financial fitness, and life skill development.

The facility will be staffed by a full time house manager and all residents will sign and agree to a strict code of conduct to enhance program delivery and guarantee the buy-in from each person participating.

The program is available to all Sanger residents between the ages of 18-50 years of age at no cost to participants. Each participant will complete a regimen of courses structured over the period of (12) weeks and upon completion will be awarded a certificate of completion of Phase 1.

Upon completion of Phase 1, participants will be eligible to continue under the program’s 2<sup>nd</sup> stage of delivery pertaining to job skill acquisition, job readiness and job placement. As a result, their residency at Doris House will continue without fail.

The final Phase 3 will consist of employment or enrollment in a voc-educational system and they will be allowed to reside at Doris House for up until (6) months in order for them to eventually transition out of the home into an independent living situation of their own. During Phase 3, participants will learn the dynamics of saving versus spending and the process of budgeting and financial long term planning.

Program evaluation for successful outcomes will be based on best used practices and S.M.A.R.T outcome models.

It is hoped the program will serve as many as 20-40 actual residents throughout the funding cycle, as well as, serve thousands while performing educational gang education and gang awareness information to the populace of Sanger as a whole.

# SIMPLE MONTHLY BUDGET

# SHERRY'S ARK INC

## MONTHLY INCOME

Item	Amount
Sponsorship-FHA/SHE	\$1,000.00
Measure S	\$2,033.00
<b>REVENUE</b>	<b>\$1,000.00</b>

## PERCENTAGE OF INCOME SPENT

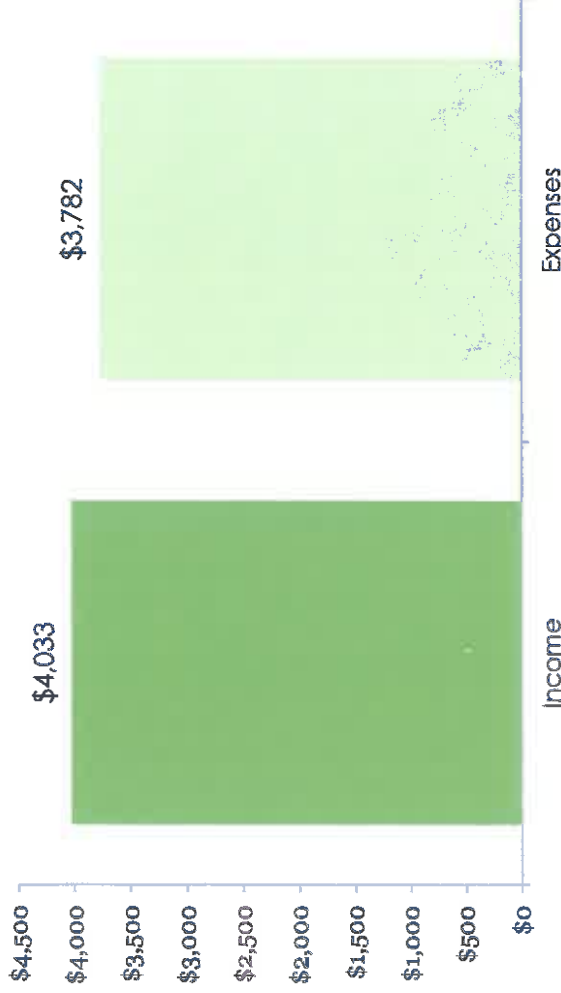


## MONTHLY EXPENSES

Item	Amount
Administrative cost	\$366.00
Rent	\$1,250.00
Gas/electric	\$225.00
Cell phone	\$45.00
Groceries	\$250.00
Wages	\$1,100.00
Taxes	\$77.00
Internet	\$79.00
Office Phone	\$39.99
Business Insurance	\$78.00
Housekeeping	\$90.00
Lawn Maintenance	\$60.00
Miscellaneous	\$50.00
Security Alarm	\$72.00

## SUMMARY

Total Monthly Income	Total Monthly Expenses	Balance
<b>\$4,033</b>	<b>\$3,782</b>	<b>\$251</b>





## **Job Title: Transitional Housing Residential Supervisor**

### **DESCRIPTION:**

Doris House is focused on meeting the housing needs of referrals from other non-profits within the City of Sanger. It is a six bedroom and two bathroom household with a maximum housing capacity of 15 residents. One of the rooms has been designated for the Transitional Housing Residential Supervisor. This person must be available to the residents at all scheduled times, facilitate the peaceful resolutions to typical residential disputes, and monitor the work schedules of the residents amongst other duties that will be identified within this job description.

### **EMPLOYMENT CLASSIFICATION:**

Rent/Utilities paid. Modest Monthly Stipend.

### **SUPERVISION RECEIVED AND EXERCISED:**

Reports to the Executive Director.

### **EXAMPLES OF ESSENTIAL DUTIES:**

Duties may include, but are not limited to, the following:

- Maintain strict schedule of weekly house/village meetings. Facilitate meetings constructively, role modeling professional behavior for the residents.
- Holding the residents accountable, along with their peer group, to the behavioral agreements and commitments made
- Inspect what is expected in terms of chores by residents
- Hold residents accountable for the completion of their chores
- Attend to residents' needs in the middle of the night if urgent
- Monitor work schedules of residents – the residents will be accountable to inform the Residential Supervisor of changes to their schedule

- Train life skills to residents, including grocery shopping/nutrition, chores/ cleaning/ maintenance, manners/professional interaction skills
- Maintains a friendly, professional relationship with any staff and all residents within Doris House
- Behaves as a role model for the residents
- Work closely with the case manager to support the residents in their Individual Success Plans and life skill development.

Signature of Approval:



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Executive Director

**ACKNOWLEDGMENT & RECEIPT:**

I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the company to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.



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3/16/16

Applicant/Employee Signature

Date

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 15 2015

SHERRYS ARK INC  
630 MAGNOLIA AVE SUITE 317  
LONG BEACH, CA 90802-0000

Employer Identification Number:  
90-1025764  
DLN:  
26053556002235  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
December 24, 2014  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436