



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
SANGER COUNCIL CHAMBERS
AGENDA
July 7, 2015
Regular Meeting – 6:00 P.M.**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. CEREMONIAL ITEMS

E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

F. CONSENT CALENDAR

(Matters listed under consent calendar are considered routine and will be approved by one motion and one vote. There will be no separate discussion of these items unless requested by a member of the audience or a Committee Member in which case the item will be removed from the consent Calendar and considered separately.)

1. SUBJECT: Minutes for June 2, 2015 meeting
RECOMMENDATION: Approve minutes.

G. DEPARTMENT REPORTS

1. SUBJECT: Financial Statements – Measure S and Capital Outlay Schedule for the year to date ended May 31, 2015.
RECOMMENDATION: Information item.
2. SUBJECT: Fire Department Update
RECOMMENDATION: Information item.
3. SUBJECT: Police Department Update
RECOMMENDATION: Information item.

H. PUBLIC PARTICIPATION

(This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the agenda and within the area of responsibility of the Committee. It is the policy of the Committee not to answer any questions impromptu and complaints should be referred to the City Clerk's Office. Speakers should limit their comments to five minutes.)

I. STAFF COMMUNICATIONS

J. MATTERS INITIATED BY COMMITTEE MEMBERS

K. NEXT SCHEDULED MEETING

1. The next meeting is scheduled for Tuesday, September 8, 2015 at 6 p.m., which is the day after Labor Day. Please be reminded the August 2015 meeting has been cancelled due to the National Night Out Event.
2. City Council meetings are held on the first and third Thursday of each month. The next regularly scheduled City Council meetings will be July 16, and August 6, 2015.

L. ADJOURNMENT



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
SANGER COUNCIL CHAMBERS**

Minutes

June 2, 2015

Regular Meeting – 6:00 P.M.

A. CALL TO ORDER

The meeting was called to order at 6:00 P.M.

B. PLEDGE OF ALLEGIANCE

Chairperson Villalobos led the flag salute.

C. ROLL CALL

Members Present: Adams, Gonzales, Simpson, Steinhauer, Villalobos

Members Absent: None

D. CEREMONIAL ITEMS

None

E. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

None

F. CONSENT CALENDAR

1. SUBJECT: Minutes for May 5, 2015 meeting

Committee Member Simpson moved to approve the minutes as presented, Vice Chair Steinhauer seconded, all in favor; motion carried.

G. DEPARTMENT REPORTS

1. SUBJECT: Financial Statements – Measure S and Capital Outlay Schedule for the year to date ended April 30, 2015. [6:04:18 PM](#)

Director Sultan provided an update and review of the financial statements for Measure S and the Capital Outlay schedule for the year to date April 30, 2015.

2. SUBJECT: Cancellation of August 4, 2015 Citizens Oversight Committee Meeting

Secretary Adams moved to cancel the August 4, 2015 meeting as it conflicts with the National Night Out event, Chairperson Villalobos seconded; all in favor, motion carried.

3. SUBJECT: Fire Department Update [6:06:25 PM](#)

Fire Chief Tarascou provided a department update which included: the Department has been extremely busy with an increase in calls, four employees are currently out on injury, our Fire Dept. assisted with a significant fire near Avocado Lake, the CERT program is well underway, Firefighter Explorers are very active, the SAFER grant recommendation is being presented at Thursday's City Council meeting which requests the implementation of a summer Firefighter internship for two individuals, hosting a PGE intern for the summer, the recent Blood Drive and BBQ Fund Raising event was successful with over 400 plates sold and an estimated 97 participants who donated blood to the California blood bank; it is estimated that a little more than \$5,000 will be donated to the Dorn family.

Secretary Adams asked if the Firefighter injuries occurred on the job; Chief Tarascou confirmed that they had. Secretary Adams also asked for an update on hiring vacancies in Measure S; Chief Tarascou stated that he has not received direction to proceed with any hiring.

[6:11:02 PM](#)

Chairperson Villalobos asked for clarification regarding the duration of the requested internships; Chief Tarascou stated they will start immediately after school is out for summer until school is back in session and will work 32 hours per week.

4. SUBJECT: Police Department Update

Police Chief Rodriguez provided a department update which included: the Department is preparing for Sanger school graduations, voiced his appreciate for cancelling the August meeting in light of National Night Out which allows for both Chiefs to be fully engaged in the event.

[6:13:02 PM](#)

Chief Rodriguez also informed the Committee that the Department is undergoing a bit of a rebuilding due to the loss of officers to other agencies and with recent promotions. The Department is conducting an internal election process for filling specialty assignments i.e. Detective, patrol (motorcycle), etc. and informed the Committee that Brandon Coles has been assigned as the new K-9 officer. Chief also mentioned that the Department is in the process of recruiting for five vacancies.

[6:16:04 PM](#)

Secretary Adams asked how the City determines which officers are allocated under Measure S. Director Sultan stated that the newest members of the Police Department are funded in Measure S. Chairperson Villalobos asked if those same officers will be transferred off of Measure S by seniority, Director Sultan affirmed that would be the process.

[6:17:12 PM](#)

Committee Member Simpson inquired about the status of Animal Control Officer. Chief stated that they hired a provisional ACO as the City continues to explore options of whether to contract out the service or hire a permanent position. Chairperson Villalobos asked if the Department has identified any specific officers for drug/gang intervention/prevention. The Chief stated that the Department is looking into the possibility of developing a G.R.E.A.T. program in partnership with the Sanger school district.

Committee Member Gonzales asked if the speed monitoring equipment has been installed and how effective it has proven to be with slowing down traffic. Chief Rodriguez stated that it is operational and that they are acquiring a lot of good data.

H. PUBLIC PARTICIPATION

Dick Sheppard mentioned that the Sanger ACO has been working with the Sanger Herald in featuring a "Pet of the Week" column for pet adoption.

I. STAFF COMMUNICATIONS [6:24:44 PM](#)

Director Sultan informed the Committee that their recommendations relating to Measure S grant allocation is scheduled for the June 18th City Council meeting.

J. MATTERS INITIATED BY COMMITTEE MEMBERS [6:25:23 PM](#)

Committee Member Simpson commended staff for their competency, acknowledging the loss of the organization's top leader.

K. NEXT SCHEDULED MEETING

The next regularly scheduled Citizens Oversight Meeting is scheduled for Tuesday, July 7, 2015 at 6 P.M.

L. ADJOURNMENT [6:26:32 PM](#)

Secretary Adams moved to adjourn, Vice-Chair Steinhauer seconded; all were in favor, the meeting adjourned at 6:26 P.M.

Minutes prepared by:
Kristina Chamberlin, Executive Assistant to the City Manager

Attest:

Jeanne Adams, *Secretary*
Citizen's Oversight Committee/Measure S

AGENDA ITEM G-1



To: Citizens Oversight Committee

From: Deborah Sultan, Finance Director

Date July 7, 2015

Subject: Financial Statements – Measure S, Capital Outlay Schedule and Expenditure Plan
Review of the Financial Statements year-to-date 5/31/15.

City of Sanger
Measure S
Statement of Revenues & Expenditures

As of: 5/31/2015 11 Months = 91.67%

	<u>Budget</u>	<u>Year-to-Date</u>	<u>Percent</u>
<u>Revenue</u>			
Sales Tax	\$ 1,822,541	\$ 1,394,188	
Miscellaneous Income		\$ 49,000	
Interest Income	\$ -	\$ 4,497	
Total Revenue	\$ 1,822,541	\$ 1,447,685	64.08%
 <u>Expenditures-Police</u>			
Wages & Benefits	463,687	325,039	70.10%
Services & Supplies	307,850	302,049	98.12%
Other Charges	40,000	5,032	12.58%
Total Operating Expenditures	811,537	632,120	77.89%
Capital Outlay	66,000	67,187	101.88%
 <u>Expenditures-Fire</u>			
Wages & Benefits	420,298	247,348	58.85%
Services & Supplies	55,000	40,418	73.49%
Other Charges	-	74	0.00%
Total Operating Expenditures	475,298	287,840	60.56%
Capital Outlay	643,192	443,192	68.91%
 <u>Expenditures-Gang Prevention/Intervention</u>			
Services & Supplies	250,000	127,431	50.97%
 Net Operating Revenues (Expenditures)			
	\$ 535,706	\$ 400,294	
Fund Balance Forward from 13/14	1,796,662	2,441,418	
Less Capital Outlay	(709,192)	(510,379)	
Remaining Available Fund Balance	\$ 1,623,176	\$ 2,331,333	

City of Sanger
Measure S
Balance Sheet

As of: 5/31/2015

<u>Assets</u>	<u>7/1/2014</u>	<u>5/31/2015</u>
Cash	\$ 2,144,138	\$ 2,341,134
Accounts Receivable	313,800	-
Total Assets	\$ 2,457,938	\$ 2,341,134
<u>Liabilities</u>		
Accounts Payable	\$ 16,520	\$ 9,800
Compensated Absences Payable	\$	-
Total Liabilities	\$ 16,520	\$ 9,800
<u>Fund Balance</u>		
Reserved for encumbrances	\$ 443,192	\$ -
Fund Balance Unreserved	1,890,330	1,998,225
Current Excess (Deficit)	107,895	333,109
Total Fund Balance	\$ 2,441,418	\$ 2,331,334
Total Liabilities and Fund Balance	\$ 2,457,938	\$ 2,341,134

CITY OF SANGER
MEASURE S
Capital Outlay Schedule

POLICE

	<u>Budget</u>	<u>Spent</u>	<u>Spent</u>	<u>Spent</u>	<u>Spent</u>	<u>Budget</u>	<u>Spent/</u>	<u>Remaining</u>
	<u>FY 10-11</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>Encumbered</u>	<u>FY 14-15</u>
Patrol Vehicles	\$ 166,200.00	\$ 170,518.16				53,000.00	53,094.57	-\$ (94.57)
Surveillance Cameras	125,000.00							
Graffiti Truck	100,000.00	96,291.83						
Computer Docking Stns	57,300.00	49,304.10						
Canine Vehicles			62,460.26					
Canine Equipment			56,435.22	175.00	8,120.22			
Handguns				22,798.51	30,418.19			
Handheld Radios				12,784.83				
Patrol Vehicles					211,985.56			
Tasers					16,752.06			
	\$ 448,500.00	\$ 316,114.09	\$ 118,895.48	\$ 35,758.34	\$ 267,276.03	\$ 66,000.00	\$ 67,186.87	-\$ (1,186.87)

FIRE

	<u>Budget</u>	<u>Spent</u>	<u>Spent</u>	<u>Spent</u>	<u>Spent</u>	<u>Budget</u>	<u>Spent/</u>	<u>Remaining</u>
	<u>FY 10-11</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>Encumbered</u>	<u>FY 14-15</u>
Fire Engine (ladder)	\$ 300,957.83	\$ 300,967.82				\$ 200,000.00		-\$ 2.20
Ambulance	140,000.00	141,300.01				443,192.41	443,190.21	-\$ 2.20
Breathing Apparatus	90,367.10	90,367.10						
Command Vehicle	40,000.00	39,904.76						
Misc Equipment	9,121.24	9,020.13						
Cardiac Monitors			59,540.42					
Computer Notebooks	10,511.66				42,721.63			
Ambulance software					48,812.71			
Protective clothing								
	\$ 590,957.83	\$ 581,559.82	\$ 59,540.42	\$ -	\$ 91,534.34	\$ 643,192.41	\$ 443,190.21	-\$ 2.20